



MINUTES
WORKFORCE PERFORMANCE COUNCIL MEETING
 Zoom Conference Call
 February 2, 2022 | 1:30p.m.

Members		Members		Staff Present	Guest
Gary Clark, Chair	P	Sharon Wright	P	S. Campbell-Domineck	
Jorge Altieri	P	Derrick Woodard	P	Emilisse Ortiz	
Karen Case	P	John Adams	P	Joylette Stevens	
Scott Dimmick	P			Kathy Suttles	
Angela Garcia-Falconetti	P			Candace Franklin	
Cynthia Jantomaso	P				

CALL TO ORDER

The meeting was called to order by Gary Clark at **1:32 p.m.** followed by introductions of all those present.

APPROVAL OF MINUTES

Chair Clark called for a motion to approve the minutes from the November 3, 2021, meeting. Motion made by Karen Case and seconded by Jorge Altieri. The floor opened for discussion. There was no discussion. All voted. Motion carried unanimously.

TESTIMONIALS (N/A)

OLD BUSINESS (N/A)

NEW BUSINESS

Recommendation: One-Stop Operator Compliance Report 2nd Quarter PY2021-2022

Chair Clark called for a motion to approve the One-Stop Operator Compliance Report 2nd Quarter. Floor opened for discussion. Chair Clark commented on an issue with the Dept. of Housing and Urban Development (HUD) and renewal of its MOU. CEO Stacy Campbell-Domineck confirmed that HUD has never paid infrastructure costs although it does remain on the report. Chair Clark asked if all other partners were paid in full. CEO Campbell-Domineck confirmed. Motion was made by Sharon Wright and seconded by Scott Dimmick. No discussion. All voted. Motion carried unanimously.

Recommendation: Direct Provider of Services Report 2nd Quarter PY2021-2022

Chair Clark called for a motion to approve Direct Provider of Services Report 2nd Quarter. Floor opened for discussion. Karen Case commented on errors in the report. Derrick Woodard motioned. Jorge Altieri seconded. All voted. Motion carried unanimously.

Recommendation: Approval of Revision of Policy: Individual Training Accounts (ITA) System

Chair Clark called for a motion to approve the proposed maximum caps for Individual Training Accounts. CEO Campbell-Domineck explained that Individual Training Accounts are accounts under WIOA for students to receive assistance and support services. This is recommendation from staff asking to increase the maximum tuition assistance amounts to reflect inflation of tuition rates. CEO Campbell-Domineck also explained that the maximum amount is not paid for each account and that there is a tiered system. Karen Case asked about the wage tiers and commented that

Bridge Tier is under minimum wage. CEO Campbell-Domineck clarified that these wage levels are established by the state but will be revisited for future meetings. Sharon Wright asked about program outcomes relating to the wages of individuals who complete the WIOA program. CEO Campbell-Domineck responded that job placement is a performance concern and CareerSource Polk is consistently monitored on it. Credentials of value may change. Eligibility based on income. If a worker is laid off (dislocated), they are automatically eligible for an ITA.

The Committee and staff engaged in a conversation about workforce performance metrics and the difficulty of following up with program participants to confirm if they obtained employment. Angela Falconetti shared that the college faces a similar struggle with measuring how many nursing students are placed in jobs and retained. She said that she believes higher education is heading towards increased accountability in this area. CEO Campbell-Domineck emphasized that maintaining positive relationships with employers is critical for this reason. relationship. Derrick Woodard stated that state colleges are judged by same rule, but it is difficult if students do not self-report.

The Committee decided to have the policy revision discussed by the Executive Committee and then have it reviewed by the full Board.

Report: ITA Provider Expenditure Analysis 2nd Quarter PY2021-2022

Chair Clark directed the Committee to the ITA Provider Expenditure Analysis for the second quarter. CEO Stacy Campbell-Domineck presented. She explained that it is normal for a large percentage of expenditures to go towards FleetForce, as FleetForce is a training provider who invoices quickly within the same quarter. No further discussion.

Report: Business Services Report 2nd Quarter PY2021-2022

Chair Clark directed the Committee to the Business Services Report for the second quarter. Kathy Suttles presented. She highlighted that the high volume of employers registering for and participating in CareerSource Polk's November job fair is indicative of high employer need. No further discussion or questions.

Report: CareerSource Polk Performance Report Card

Chair Clark directed the Committee to the CareerSource Polk Performance Report Card. Chair Clark asked CEO Campbell-Domineck for comments. CEO Campbell-Domineck stated that she is not concerned about the current deficiencies and that dislocated workers are slowly reentering employment. She also said she has seen a rise in job seekers interested in employment coming into centers. No further discussion.

Report: CareerSource Polk Customer Traffic/Services Report 2nd Quarter PY2021-2022

Chair Clark directed the Committee to the CareerSource Polk Customer Traffic/Services Report 2nd Quarter. CEO Campbell-Domineck reviewed the report and highlighted that she is seeing more customers this year in both online web users and foot traffic. No further questions or comments.

Report: CareerSource Polk Customer Concerns 2nd Quarter PY2021-2022

Chair Clark directed the Committee to the CareerSource Polk Customer Concerns 2nd Quarter. Floor opened for discussion. There were no customer concerns. No further discussion.

Report: THMP Monitoring Summary Report – December 2021

Chair Clark directed the Committee to the THMP Monitoring Summary Report. There were four significant findings and six observations. Chair Clark asked CEO Campbell-Domineck for comments. CEO Campbell-Domineck reviewed the WIOA findings and confirmed that managers were counseling staff to correct it. No additional questions or comments.

Additional Comments:

CEO Campbell-Domineck alerted the panel to a situation: the funds which were made available for the SNAP Employment & Training components last November have run out. If DEO cannot make more funds available, CareerSource Polk will have to move its two SNAP case managers to other programs and will no longer be able to provide SNAP compliance services to customers through the career centers. CEO Campbell-Domineck said that she is communicating with DEO to find a resolution. This is also a conversation she will have with the Executive Committee. Karen Case asked if SNAP customers who regularly visit the centers have been made aware of the possibility that they may not be able to receive services there anymore. CEO Campbell-Domineck confirmed that her case managers are communicating this to the customers.

CEO Campbell-Domineck also made the committee aware of CareerSource Polk's upcoming job fair on March 21 and explained that this year it will be combined with the What's Next youth expo, which prepares teens for the Summer Youth Internship Program. Derrick Woodard asked if the compensation rate for the Summer Youth Internship Program is still \$15/hr. CEO Campbell-Domineck confirmed it is.

Sharon Wright asked if CareerSource Polk be able to create materials to help SNAP customers find support after they can no longer receive services from CareerSource Polk. CEO Campbell-Domineck clarified that the case managers do not help customers apply for SNAP, but those customers go to CareerSource Polk to complete orientation and to remain in compliance. She also stated that the managers cannot allocate their time to customers of a program they do not work.

CEO Campbell-Domineck reminded the committee of the upcoming board meeting at The Well on February 17.

Meeting Adjourned 2:24 p.m.