



Minutes
Workforce Performance Council
Virtual Meeting – Zoom
May 3, 2023 | 1:30 p.m.

Members		Members		Staff & Guests Present	
Sherry Sapp, Chair	P	Karen Case	P	Joylette Stevens	
John Adams	P	Angela García-Falconetti	P	Candace Franklin	
Jorge Altieri	P	Cynthia Jantomaso	P	Kathy Suttles	
Larry Bull	A	Sharon Wright	P	Emilisse Ortiz	

CALL TO ORDER

The meeting was called to order by Council Chair Sherry Sapp at 1:32 p.m. followed by introductions of all those present.

APPROVAL OF MINUTES

Chair Sapp called for a motion to approve the minutes from the February 1, 2023, meeting. A motion was made by Jorge Altieri, seconded by Karen Case. Chair Sapp opened the floor for discussion. There were no questions or concerns. All voted. Motion carried unanimously.

TESTIMONIALS: N/A

OLD BUSINESS: N/A

COMMITTEE EDUCATION: N/A

NEW BUSINESS

Recommendation: One-Stop Operator Compliance Report 3rd Quarter PY 2022-2023

Chair Sapp called for a motion to approve the One-Stop Operator Compliance Report 3rd Quarter on page 4. A motion was made by Sharon Wright. Jorge Altieri seconded. Chair Sapp opened the floor for discussion. There were no questions or concerns. All voted. Motion carried unanimously.

Recommendation: Direct Provider of Services Report 3rd Quarter PY 2022-2023

Chair Sapp called for a motion to approve the Direct Provider of Services Report 3rd Quarter on page 12. A motion was made by John Adams. Karen Case seconded. Chair Sapp opened the floor for discussion. There was no discussion. All voted. Motion carried unanimously.

Recommendation: Approve Air Traffic Control Training to be added to Demand Occupations List

Chair Sapp called for a motion to approve Air Traffic Control Training to be added to the Demand Occupations List. A motion was made by Karen Case. Jorge Altieri seconded. Chair Sapp opened the floor for discussion. Karen Case asked about the process through which occupations are added to the Demand Occupations List. Joylette Stevens informed her that the information is provided to CareerSource Polk from the Department of Labor, through the Department of Economic Opportunity, and that it considers job demand and job requirements by county. Karen Case asked if the Board had voted to add occupations to the list in the past. Joylette Stevens responded in the affirmative. All voted. Motion carried unanimously.

Recommendation: Approve Removal of Florida International College from ETPL

Chair Sapp called for a motion to approve the removal of Florida International College (FIC) from the Eligible Training Providers List. A motion was made by Angela García-Falconetti. Karen Case seconded. Chair Sapp opened the floor for discussion. Angela García-Falconetti asked about the reason for the removal of Florida International College from the ETPL. Joylette Stevens stated that FIC had been compliant in the past but was currently noncompliant and had relocated. She also stated that four customers were currently

enrolled in nursing training at FIC but were unable to complete their externships and had difficulty getting in contact with the school. There were no further questions or concerns. All voted. Motion carried unanimously.

Report: ITA Provider Expenditure Analysis PY 2022-2023

Chair Sapp directed the Council to the ITA Provider Expenditure Analysis 3rd Quarter on page 18. Karen Case asked for confirmation that FleetForce provides training related to truck driving and asked if CareerSource Polk tracks the success of the students for whom it pays training dollars. Joylette Stevens responded that CareerSource Polk is required to follow up with students for one year after they complete their training. She also clarified that the students enrolled in the training reflected in this analysis would not have yet completed their training, and therefore, follow up would not have yet begun with them. Angela García-Falconetti asked what would draw a student outside of the county for training and as an example, asked if it was possible for a student from Orlando to benefit from CareerSource Polk's services. Joylette Stevens informed the Council that any training provider could be added to the ETPL on the condition that it met the requirements. Students who are enrolling in training have free choice of where they choose to enroll. The type, cost and location of training could all be factors in their decision. She added that is the responsibility of the case managers to make information available to students when they are selecting their training providers. There were no further questions or concerns.

Report: Business Services Report 3rd Quarter PY 2022-2023

Chair Sapp directed the Council to the Business Services Report 3rd Quarter on page 19. Kathy Suttles presented the report. Karen Case asked about the recruiting events. Kathy Suttles informed her that these events were advertised through multiple channels, including Employ Florida, and that CareerSource Polk hosted them in-house. Kathy Suttles also informed the Council that CareerSource Polk is unaware of how many individuals were offered jobs because of the hiring events until the information is made available by DEO. There were no further questions or concerns.

Report: CareerSource Polk Performance Report Card 3rd Quarter PY 2022-2023

Chair Sapp directed the Council to the CareerSource Polk Performance Report Card 3rd Quarter on page 21. Joylette Stevens presented the report. She highlighted that the organization was on track to exceed the negotiated performance measures. There were no questions or concerns.

Report: CareerSource Polk Customer Traffic/Services Report 3rd Quarter PY2022-2023

Chair Sapp directed the Council to the CareerSource Polk Customer Traffic/Services Report 3rd Quarter on page 22. There was no discussion.

Report: CareerSource Polk Customer Concerns 3rd Quarter PY2022-2023

Chair Sapp directed the Council to the CareerSource Polk Customer Concerns 3rd Quarter on page 23. She applauded the low number of concerns. There was no further discussion.

Report: THMP Monitoring Summary Report – March 2023

Chair Sapp directed the Council to the THMP Monitoring Summary Report on page 24. Chair Sapp asked Joylette Stevens for comments. Joylette Stevens explained to the Council a fiscal issue that had been corrected when CareerSource Polk had originally used an incorrect funding source to purchase items for a summit. She assured the Council that any observations or findings had been resolved favorably and did not impact CareerSource Polk's ability to serve its customers. There were no further questions or concerns.

Chair Sapp thanked all those present and adjourned the meeting.

Meeting adjourned at 1:59