



**MINUTES**  
**Finance Committee Meeting**  
**Virtual Meeting - Zoom**  
**February 2, 2022 | 3:00 pm**

Members		Members		Staff	Guests
Sherry Sapp, Chair	P	Huston Tripp	P	Stacy Campbell-Domineck	
Adil Khan	P	David McCraw	P	Gerardo Meza	
David Sorg	P	Melody Rider	P	Emilisse Ortiz	

**CALL TO ORDER**

The meeting was called to order at 3:00pm by Sherry Sapp.

**APPROVAL OF MINUTES**

There was no meeting held in November.

**OLD BUSINESS: N/A**

**COMMITTEE EDUCATION:**

Gerardo Meza informed the committee of the requirement to file a statement of financial disclosure and read excerpts from the policy.

**NEW BUSINESS**

**Approval of Audit Report PY 2020-2021 Year Ending June 30, 2021**

Chair Sapp called for a motion to approve the Audit Report for PY 2020-2021 Year Ending June 30, 2021. Adil Khan made the motion and David McCraw seconded. The floor was opened for discussion. Gerardo Meza and CEO Campbell-Domineck discussed the Cash Management findings and corresponding corrective action plan. All voted and motion carried unanimously.

**Approval of Form 990 Return of Organization Exempt from Income Tax**

Chair Sapp called for a motion to approve the Form 990 of Organization Exempt from Income Tax. Melody Rider made the motion and David McCraw seconded. The floor was opened for discussion. All voted and motion carried unanimously.

**Report: Budget Variance Report 2<sup>nd</sup> Quarter of PY2021**

Chair Sapp reviewed the report with the committee. CEO Campbell-Domineck expressed her concern regarding the current SNAP Funding. There was no further discussion or concerns.

**Unrestricted Funds Report for 2<sup>nd</sup> Quarter of PY2021**

Chair Sapp reviewed the report with the committee. There were no questions.

**Related Party Transactions Report for 2<sup>nd</sup> Quarter of PY2021**

Chair Sapp reviewed the report with the committee. There were no questions.

**Taylor, Hall, Miller & Parker (THMP) Monitoring Report for 2<sup>nd</sup> Quarter of PY2021**

Chair Sapp asked staff to go over each observation. CEO Campbell-Domineck explained each observation. There was no further discussion or concerns.

**Meeting Adjourned 3:43**