



**MINUTES**  
**EXECUTIVE COMMITTEE MEETING – Virtual**  
**Thursday, August 12, 2021 @ 10:00 am**

Members		Members		Staff & Guests Present
Adil Khan, Chair	P	David Sorg	P	Stacy Campbell-Domineck
Katrina Lunsford	P	Sherry Sapp	P	
David McCraw	P	Gary Clark	P	

**CALL TO ORDER**

The meeting was called to order by Chair, Adil Khan, followed by introductions of those present.

**APPROVAL OF MINUTES**

Motion to approve the Executive Committee Meeting minutes of May 20, 2021, was made by Sherry Sapp and seconded by Katrina Lunsford. All voted. Motion carried unanimously.

**ACCEPTANCE OF CONSENT AGENDA**

Motion to approve the Consent agenda was made by Katrina Lunsford and seconded by David McCraw. All voted. Motion carried unanimously.

**OLD BUSINESS**

Chair Khan updated the committee on the \$250,000 check provided to GiveWell on August 5, 2021. The Board executives on the account to have access to see activity include, the Chair, Chair-Elect, Secretary/Treasurer and the CEO.

**COMMITTEE EDUCATION**

Chair Khan called on CEO Campbell-Domineck to an update on our local responsibilities with regard to the REACH ACT and other DEO directives. CEO Campbell-Domineck gave brief overview of the impact of 1507 on local boards. She also shared information about the current climate in career centers across the State with customers filing for reemployment assistance. There was some discussion regarding COVID protocols in centers and protecting the staff using the best judgement. Healthy discussion surrounding vaccinations, masks and tuning out the noise to protect our community.

**NEW BUSINESS**

**Board Chair (Adil Khan)**

**Report:** Board Member Attendance Compliance Report

Chair Khan directed the committee to page 3 to review Board member attendance. There were no concerns or questions.

**Report:** Update on Status of CEO Corporate Priorities for 4<sup>th</sup> Quarter

Chair Khan highlighted some of the key accomplishments made during the 4<sup>th</sup> Quarter as outlined in the report distributed last week. There were no questions.

**Recommendation:** Approval to Issue Performance Incentives to CEO for 4<sup>th</sup> Quarter

Chair Khan directed the committee to page 4 of the packet for the recommendation to award the CEO Incentives in accordance with our President/CEO Evaluation and Compensation Administration Policy. Based on the accomplishments aligned with the CEO Corporate Priorities during the quarter, Chair Khan recommended for approval of an incentive in the amount of \$4,500 for the 4<sup>th</sup> quarter. Gary Clark made a motion to approve the Chair's recommendation and David McCraw seconded. Floor opened for discussion and there was none. All voted. Motion carried unanimously.

**Recommendation: Approval of Revision to Board Bylaws**

Chair Khan called for a motion to approve the revisions to the Bylaws as presented in the packet. David McCraw made the motion, seconded by David Sorg. The floor was opened for discussion. There was some discussion regarding Board terms and the change in language regarding labor councils v. associations. All voted. Motion carried unanimously.

**Finance/Audit Committee (Sherry Sapp)**

**Recommendation: Approval of Final Budget for PY2021**

Finance Committee Chair Sherry Sapp brought forth the recommendation to approve the final budget for PY2021. The floor was opened for discussion. There was minimal discussion. All voted. Motion carried unanimously.

**Workforce Performance Council (Gary Clark)**

**Recommendation: Approval of One-Stop Operator Compliance Report and Direct Provider of Services Report for 4<sup>th</sup> Quarter**

Council Chair Gary Clark brought forth the recommendation to approve the report as presented. The floor was opened for discussion. There was minimal discussion. All voted. Motion carried unanimously.

**Direct Provider of Services Report for 4<sup>th</sup> Quarter**

Council Chair Gary Clark brought forth the recommendation to approve the report as presented. The floor was opened for discussion. There was no discussion. All voted. Motion carried unanimously.

**Youth Development Council (Katrina Lunsford)**

**Recommendation: Approval of \$15.00/wage for the work experience programs for PY2021**

Council Chair Katrina Lunsford brought forth the recommendation to approve \$15/hour wage for work experience programs for PY2021 as presented. The floor was opened for discussion. There was no discussion. All voted. Motion carried unanimously.

**Recommendation: Approval to issue RFP for Summer Youth Training Grants**

Council Chair Katrina Lunsford brought forth the recommendation to approve staff to let and Request for Proposals for Summer Youth Teen Pregnancy Prevention Grants for grant awards up to \$50,000 as presented. The floor was opened for discussion. There was minimal discussion. All voted. Motion carried unanimously.

**President & CEO Update**

CEO Campbell-Domineck provided an update regarding the plans for the Annual Meeting including the Board meeting following the breakfast and the intent to recognize and appreciate the staff who have been here to help all along.

Meeting adjourned at 11:00 am