



## AWEP Injury Procedures

### Emergency Incident Response

In case of an EMERGENCY,

- a. Call 911 and coordinate immediate assistance.
- b. CareerSource Polk staff contact to communicate details of accident and location of participant.

_____	863-508-1100 x_____
CSP	Phone #
_____	863-508-1100 x1118
Arlalia Oldham-Wesley CSP Project Manager	Phone #

### Non-Emergency Incident

Contact the above CSP Manager to determine need for medical services and location of services if required. If the injury requires immediate attention, call 911 for an ambulance to transport the participant to the nearest hospital.

### Staff and Supervisor Completion of Injury Incident Report:

#### Worker's Compensation Coverage (medical coverage only):

Expires July 1, 2020, participants in a work experience activity sponsored by a Regional Workforce Board shall be deemed an **employee of the state for purposes of workers compensation coverage**.

**Amerisys** is the state's workers' compensation provider and should be called at the toll free number of **1-800-455-2079 in case of a work related injury**. The manager or supervisor will be asked to provide a four-digit code to identify the program area of the injured employee. **The location code for WIOA funded work experience program is 2306.**