



SYIP Injury Procedures

Emergency Incident Response

In case of an EMERGENCY,

- a. Call 911 and coordinate immediate assistance.
- b. CareerSource Polk staff contact to communicate details of accident and location of intern.

Barbara Mincy
CSP Youth Program Manager

863-508-1100- x3327
Phone #

Non-Emergency Incident

Contact the above named Youth Service staff to determine need for medical services and location of services if required.

Transportation of Injured Intern for Medical Service:

CSP staff will contact the intern's parent or guardian to transport the intern to a medical service location if immediate care is not required.

If the injury requires immediate attention, call 911 for an ambulance to transport the intern to the nearest hospital.

Staff and Supervisor Completion of Injury Incident Report:

Worker's Compensation Coverage (medical coverage only):

Effective July 1, 2011, participants in a work experience activity sponsored by a regional workforce board shall be deemed an **employee of the state for purposes of worker's compensation coverage**.

AmeriSys is the state's workers' compensation provider and should be called at the toll free number of **1-800-455-2079** in case of a work related injury. The manager or supervisor will be asked to provide a four-digit code to identify the program area of the injured employee. **The location code for WIOA funded work experience such as the upcoming Summer Youth Internship Program is 2306 or 2305 for TANF participants.**