

Career Resource Room Job Seeker/Claimant Services

The resource room provides access to a range of employment related services focusing on job search and the provision of basic information on filing for Reemployment Assistance benefits, claiming weeks or filing an appeal. Employment Counselors are available to assist with services such as job referrals, resume assistance, employment counseling, labor market information, and other job search related services.

- Computer with internet access
- Self-Service Job Search
- Free access to a Fax, Copier, Printer and Telephone
- Basic Office Software (Word and Excel)

To Access Job Seeker/Claimant Services:

1. Please check in at the front desk.
2. You will be assigned to a computer or to an Employment Counselor to answer questions about your job search.
 - **To begin your job search:** Register on Employ Florida (EFM) EmployFlorida.com and post your resume and 10 years of work history. If you would like to receive a referral for a job you found on EmployFlorida.com, let a staff member know. Please have the job order numbers available.
 - **To applying for Reemployment Assistance:** Go to www.floridajobs.org.
 - **To apply for Food Stamps, Medicaid or Cash Assistance:** Go to www.myflorida.com/accessflorida
3. Ask about other services that may be provided by CareerSource Polk including tuition assistance to upgrade your skills, job readiness workshops, and information about jobs in demand.
4. Please check out at the front desk before leaving

Employment Services Fact Sheet Revised 4/10/2014

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