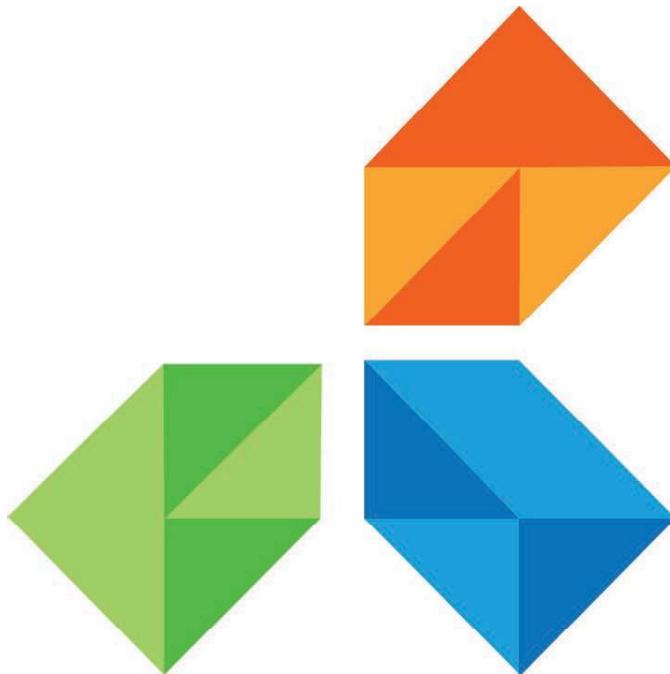


CAREERSOURCE POLK'S

Executive Committee Meeting

Thursday, November 13, 2025 – 10:00 A.M.

Virtual Meeting via Zoom



COLLABORATE. INNOVATE. LEAD.



EXECUTIVE COMMITTEE MEETING AGENDA

COLLABORATE. INNOVATE. LEAD.

CONFLICT OF INTEREST: Board and Council members are reminded of conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) Your name and position on the Board, 2) the nature of the conflict and 3) who will gain or lose as a result of the conflict. If you have a conflict with any agenda items that require approval, please complete form 8B prior to the meeting, whether or not you are able to attend.

Quorum: Chair or Co-Chair and two appointed members present or 2/3 of the appointed members present (4).

Council Members: Gary Clark (Chair), David McCraw, Karen Case, Scott Dimmick, Katrina Lunsford, Cyndi Jantomaso

I. CALL TO ORDER, WELCOME, AND INTRODUCTIONS	Gary Clark, Chair
II. PUBLIC COMMENT: During the Public Comment period individuals from the public may raise their hand to be recognized by the Chair and given up to three minutes to make their comment.	
III. ACCEPTANCE OF CONSENT (Pages 39-60)	
1. Report: Budget Variance Detailed, Summary, & Comments 1 st Quarter of PY 2025-2026	
2. Report: Earmark Report 1 st Quarter of PY 2025-2026	
3. Report: Grant Summary Report 1 st Quarter of PY 2025-2026	
4. Report: Unrestricted Funds Report 1 st Quarter of PY 2025-2026	
5. Report: Related Party Transactions Report 1 st Quarter of PY 2025-2026	
6. Report: ITA Provider Expenditure Analysis Report 1 st Quarter PY2025-2026	
7. Report: Training Provider Summary (Enrollment vs. Placement)	
8. Report: Hope Florida PY2025-2026	
9. Report: Business Services Report 1 st Quarter PY2025-2026	
10. Report: CareerSource Polk Customer Tracker/Services Report 1 st Quarter PY2025-2026	
11. Report: CareerSource Polk Customer Concerns 1 st Quarter PY2025-2026	
12. Report: Employee Shoutouts for 1 st Quarter PY2025-2026	
13. Report: Youth Leaders Report 1 st Quarter PY2025-2026	
14. Report: THMP Monitoring Summary Report – September 2025	
IV. APPROVAL OF MINUTES	
1. Recommendation: Approve Executive Committee Meeting Minutes – August 14, 2025	Page 4
2. Recommendation: Approve Education & Industry Consortium Meeting Minutes – Sept. 29, 2025	Pages 5-6
V. COMMITTEE EDUCATION: Notice of Need for Performance Improvement Plan for CSP	Pages 7-8
VI. ACTIONS ITEMS REQUIRING APPROVAL	
Board Administration (Chair Clark)	
1. Update: Board Member Resignation Letter - Larry Bull (Retirement)	Page 9
2. Recommendation: Approve Defacto Resignation Letter – John Adams	Page 10
3. Ratification: Approve Suspension of Training Provider from Eligible Training Provider List (ETPL)	Pages 11-15
4. Recommendation: Approve Request to continue 100% coverage of employee healthcare plan	Page 16
5. Recommendation: Approve Updates to PTO Policy	Page 17
6. Report: Board Evaluation of CEO Performance for PY2024-2025	Emailed
7. Recommendation: Approve Merit Increase for President & CEO	
8. Recommendation: Approve Request to Let Request for Proposals (RFP) for IT Services)	

Finance /Audit Committee (Karen Case)	
9. Recommendation: Approve Audit Report PY 2024-2025, year ending June 30, 2025	Emailed
10. Recommendation: Approve 2024 Form 990 (Return of Organization Exempt from Income Tax)	Emailed
Workforce Performance Council (Cyndi Jantomaso – excused)	
11. Update: New Set-Aside Funding for Strategic Initiatives related to Workforce Training	Page 18
12. Recommendation: Approve One-Stop Operator Report 1 st Quarter PY2025-2026	Pages 19 - 27
13. Recommendation: Approve Direct Provider of Services 1 st Quarter PY2025-2026	Pages 28- 33
14. Recommendation: Approve Pilot Follow-up Incentive for Adult/Dislocated Worker Program	Page 34
Youth Development Council (Katrina Lunsford)	
15. Recommendation: Approve Increase Youth Follow-up Incentive	Page 35
16. Recommendation: Approve Increase In-School Youth (ISY) Incentive	Page 36
17. Recommendation: Approve ISY Post- Secondary Incentive Plan	Page 37
18. Recommendation: Approve Increase Out-of-School (OSY) Incentive	Page 38
President & CEO Comments	
Other Business	
Adjourn	

**Next Executive Committee Meeting is
Thursday, February 19, 2026
10:00a – 11:30a**