

Minutes
Workforce Performance Council
Virtual Meeting – Zoom
May 6 2026 | 1:30 p.m.

Members		Members	Staff & Guests Present
Cynthia Jantomaso, Chair	P		Joylette Stevens
Jorge Altieri	P		Lidia Cordova
Sharon Wright	P		Arthur Harris
Sherry Sapp	P		Kathy Suttles

CALL TO ORDER

The meeting was called to order by Council Chair Cynthia Jantomaso at 1:30pm followed by introductions of all present.

APPROVAL OF MINUTES

Chair Jantomaso called for a motion to approve the minutes of February 4, 2026. The motion was made by Sharon Wright, seconded by Jorge Altieri Case opened floor for discussion. There were no questions. All voted. Motion carried.

Committee Education: Updated Performance Improvement Plan Approved by CareerSource Florida

Joylette Stevens reviewed the Updated Performance Improvement Plan on pages 4-9. Staff are expected to complete additional training to support implementation of the updated plan.

NEW BUSINESS

Recommendation: Approval of One-Stop Operator Compliance Report 3rd Quarter PY 2025-2026

Chair Jantomaso called for a motion to approve the One-Stop Operator Compliance Report 3rd Quarter on pages 10-17. Motion was made by Jorge Altieri. Sherry Sapp seconded. Chair Jantomaso opened floor for discussion There were no questions or concerns. All voted. Motion carried.

Recommendation: Approval Direct Provider of Services Report 3rd Quarter PY 2025-2026

Chair Jantomaso called for a motion to approve the Direct Provider of Services Report 3rd Quarter on pages 18-22. Motion was made by Sherry Sapp. Sharon Wright seconded. Chair Jantomaso opened floor for discussion. There were no questions or concerns. All voted. Motion carried unanimously.

Recommendation: Approval of SNAP E&T Local Operation Procedures Booklet

Chair Jantomaso requested a motion to approve the SNAP E&T Local Operations Procedures Booklet on pages 23-44. Jorge Altieri made the motion, and Sherry Sapp seconded. Chair Jantomaso opened the floor for discussion. Joylette Stevens provided a summary. There were no questions or concerns. All voted, and the motion carried.

Recommendation: Approve of Board Policy for Training using ITAs

Chair Jantomaso called for a motion to approve the Board Policy for Training using ITAs on pages 45-47. Motion was made by Sharon Wright Sapp. Sherry Sapp seconded. Chair Jantomaso opened the floor for discussion. There were no questions or concerns. All voted. Motion carried.

Recommendation: Approval of ITA Issuance, Payment, and Administration Using the State ETPL Local Operation Procedure

Chair Jantomaso called for a motion to approve the approval of ITA issuance, payment and administration using the state ETPL local operation procedure. Motion was made by Jorge Altieri, Sherry Sapp seconded. Chair Jantomaso opened the floor for discussion. There were no questions or concerns. All voted. Motion carried unanimously.

Report: ITA Provider Expenditure Analysis Report 3rd Quarter PY2025-2026

Chair Jantomaso directed the Council to the ITA Provider Expenditure Analysis Report on page 53. VP Stevens discussed the highlights of the report. There was no further discussion.

Report: Training Provider Funding Summary PY2024-2025

Chair Jantomaso directed the Council to the Training Provider Funding Summary on page 54. There were no questions or concerns.

Report: Business Services Report 3rd Quarter PY 2025-2026

Chair Jantomaso directed the Council to the Business Services Report 3rd Quarter PY2025-2026 on pages 55-57. Arthur Harris reviewed the report. There were no questions or concerns.

Report: CareerSource Polk Customer Traffic/Services Report 3rd Quarter PY2025-2026

Chair Jantomaso directed the Council to the CareerSource Polk Customer Tracker/Services Report for the 3rd Quarter on page 58. Joylette Stevens summarized the report and noted that the Haines City office, currently opens on the 1st Tuesday of each month, will extend its hours beginning May 19 to every Tuesday and Wednesday. Sharon Wright questioned if this was due to the impact of the Winter Haven closure. Joylette Stevens confirmed and stated that the change will provide more options for customers and the community. There were no questions or concerns.

Report: CareerSource Polk Customer Concerns 3rd Quarter PY2025-2026

Chair Jantomaso directed the Council to the CareerSource Polk Customer Tracker/Services Report on page 59. Joylette Stevens summarized the report. There were no further questions.

Report: Employee Shoutouts 3rd Quarter PY2025-2026

Chair Jantomaso directed the Council to the CareerSource Polk Customer Concerns on pages 60-62. Joylette Stevens highlighted the report. There were no further questions or concerns.

Report: THMP Monitoring Summary Report – March 2026

Chair Jantomaso directed the Council to the THMP Monitoring Summary Report – March 2026 on pages 63-64. Joylette Stevens presented the report. There was no further discussion.

Report: FloridaCommerce Monitoring Summary Report-March 2026

Chair Jantomaso directed the Council to the THMP Monitoring Summary Report – March 2026 on page 65-69. Joylette Stevens presented the report. There was no further discussion.

Additional Comments

CEO Stacy Campbell-Domineck provided an update on the annual meeting. The objective is to achieve our goals, with 13 men participating to raise money through votes.

Meeting adjourned at 1:59 p.m.