

PARTICIPANT INCIDENT PROCEDURES

Emergency Incident Response

In case of an EMERGENCY,

- a. Call 911 and coordinate immediate assistance.
- b. Worksite Supervisor will contact the Worksite Monitor to report incident
- c. Worksite Monitor will notify Management and participant's parent, if under the age of 18 with the details of accident.
- d. Management will call in the Workers Compensation claim in conjunction with the Intern.

Non-Emergency Incident

Contact a Worksite Monitor to determine need for medical services and location of services, if required.

Transportation of Injured Youth for Medical Service:

The Interns' parent or guardian may transport the Interns to a medical service location if immediate care is not required. If the injury requires immediate attention, call 911 for an ambulance to transport the Intern to the nearest hospital.

Staff and Management Contact Information to report Injury Incident:

Location	YIP Staff	
Management	Eshia Smith 863-508-1100 x3320	Barbara Mincy 863-508-1100 x3327
Serving Davenport / Haines City	Brienne Pierre 863-508-1100 x3351	
Serving Lakeland	Deanna Remus 863-508-1100 x3702	
Serving Winter Haven	Frankie Rollins 863-508-1100 x3361	

Worker's Compensation Coverage (medical coverage only):

Effective July 1, 2011, participants in a work experience activity sponsored by a regional workforce board shall be deemed an **employee of the state for purposes of worker's compensation coverage**. AmeriSys is the state's workers' compensation provider and should be called at the toll free number of **1-800-455-2079 in case of a work related injury**. The Worksite Supervisor or Management will be asked to provide a four-digit code to identify the program area of the injured employee. **The location code for Interns with a school status of out-of-school 2306 while those with an school status of in-school is 2305.**