



## ACKNOWLEDGEMENT OF RECEIPT OF HANDBOOK

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As a representative of:

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(Name of organization)

I acknowledge that I have completed the Worksite Supervisor's orientation for the CareerSource Polk Youth Internship Program which provided me with an overview of the responsibilities and expectations needed to host youth at my place of business.

I have received an employer handbook as a reference tool which outlines both expectations and responsibilities as it relates to my role as a Worksite Supervisor. I acknowledge that I clearly understand what is expected of me as I move forward in my role as Worksite Supervisor for CareerSource Polk's Youth Internship Program..

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Worksite Supervisor - Print Name

Title

Signature

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Date