



MINUTES
BOARD OF DIRECTORS MEETING
VIRTUAL MEETING via ZOOM
November 19, 2020 @ 11:30 am

Members			Members			Members			Staff & Guests Present	
Khan, Adil, Chair	P		Garcia-Falconetti, Angela	P		Rider, Melody	P		S. Campbell-Domineck	
Altieri, Jorge	P		Garner, Ginger	P		Sapp, Sherry	P		Luz Heredia	
Bryant, Ronald	R		Hall, Lisa	P		Sorg, David	P		Betty LeBranch	
Byrd, Jacqueline	E		Jantomaso, Cyndi	P		Tripp, Huston	P		Janice Sewell	
Case, Karen	P		Lunsford, Katrina	P		Wilson, Amanda	P		Candace Franklin	
Clark, Gary	P		McCraw, David	P		Woodard, Derrick	P		Dr. Joy Jackson	
Dimmick, Scott	P		Miller, Jr., Albert	P		Wright, Sharon	P		Adrienne Johnston	
Gander, Patti	P		Olivas, Yesse	P					Rod Crowley	

CALL TO ORDER

Chair Khan called the meeting to order at 11:35, followed by introductions of those present.

MOMENT OF SILENCE

Chair Khan observed a moment of silence in honor the passing of former board member Diana Simmons.

APPROVAL OF MINUTES

Katrina Lunsford made a motion to approve the Board of Directors meeting minutes for August 20, 2020, seconded by Sherry Sapp. There were no corrections. All voted. Motion carried.

ACCEPTANCE OF CONSENT AGENDA

Motion to approve the Consent Agenda made by Sharon Wright, seconded by Derrick Woodard. All voted. Motion carried.

OLD BUSINESS: N/A

PUBLIC HEALTH UPDATE ON COVID-19 PANDEMIC: Dr. Joy Jackson, Florida Department of Health – Polk Director spoke to the board about the current state of the pandemic on Polk County, what many of the reported statistics mean, and answered questions posed by board members.

COMMITTEE EDUCATION: Adrienne Johnston of the Department of Economic Opportunity spoke to the board on the latest labor market statistics and projections on future performance and answered board member questions.

NEW BUSINESS:

Board Chair Reports and Recommendations (Adil Khan)

Report: Board Member Attendance Compliance Report

Chair Khan directed the members to page 3 for review of the board member attendance compliance report for information purposes only. There were no questions.

Recommendation: Approval of Revised Schedule of Operations for PY2020

Chair Khan directed the members to page 4 for review of the Revised Schedule of Operations for PY2020. Gary Clark made a motion the Revised Schedule of Operations for PY2020, seconded by David McCraw. Chair Khan opened the floor for discussion. There were no comments. All voted and motion carried unanimously.

Update: Board Member Resignation (Ronald Bryant)

Chair Khan directed the members to page 5 for the board member resignation letter due to deployment to Afghanistan. There were no questions or discussion.

Recommendation: Approval of Final Budget for PY2020

Chair Khan brought forth the recommendation from Executive Committee to approve the Final Budget for PY2020 as provide on page 6. The floor was open for discussion. There were no questions. All voted and motion carried.

Report: Budget Variance Report & Comments for 1st Quarter of PY2020

Chair Khan directed the members to pages 7-8 for the Budget Variance Report and asked if there were any questions. There were no questions or discussion.

Report: Unrestricted Funds Report for 1st Quarter of PY2020

Chair Khan directed the members to page 9 for the Unrestricted Funds Report and asked if there were any questions. There were no questions or discussion.

Workforce Performance Council (Gary Clark)

Ratification: Approval of New Training Provider – Fleet Force B-3-1 LLC (formerly NBI) effective 7/1/2020

Gary Clark brought forth the recommendation on behalf of the Workforce Performance Council to ratify the action of staff to approve Fleet Force (formerly NBI) as a training provider. Chair Khan opened the floor for discussion. There was limited discussion. All voted. Motion carried unanimously.

Recommendation: Approval of New Training Provider for Initial Eligibility – Florida Career College

Gary Clark brought forth the recommendation on behalf of the Workforce Performance Council to ratify the action of staff to approve Florida Career College as a training provider for initial eligibility. Chair Khan opened the floor for discussion. There was limited discussion. All voted. Motion carried unanimously.

Recommendation: Approval of One-Stop Operator Compliance Report 1st Quarter PY2020

Gary Clark brought forth the recommendation on behalf of the Workforce Performance Council to approve the One-Stop Operator Compliance Report for 1st Quarter. Chair Khan opened the floor for discussion. CEO Campbell-Domineck reminded the board of the purpose of the report and the board role. There was some discussion regarding those required partners who have not paid. CEO Campbell-Domineck explained the process and assured that board that there is been improvement with partners paying and the timeframe for invoicing. She also assured that board that the report should look better in February. There was no further discussion. All voted. Motion carried unanimously.

Recommendation: Approval of Direct Provider of Services Report 1st Quarter PY2020

Gary Clark brought forth the recommendation on behalf of the Workforce Performance Council to approve the Direct Provider of Services Report for 1st Quarter. Chair Khan opened the floor for discussion. CEO Campbell-Domineck reminded the board of the purpose of the report and the board role. All voted. Motion carried unanimously.

Youth Development Council (Katrina Lunsford)

There were no recommendations.

PUBLIC COMMENT

Rod Crowley – United Way Chief Operating Officer spoke to the board about the CARES funding provided to United Way by the Polk County Board of County Commissioners during the pandemic to service the community. He shared the amount of funds disbursed to private citizens through the Polk Unites partnership, with emphasis on the significant amount disbursed through CareerSource Polk. Mr. Crowley expressed how pleased United Way for the partnership and thanked the CEO and team at CareerSource Polk.

ADJOURN

Meeting adjourned 1:02 p.m.