



**Minutes**  
**Workforce Performance Council**  
**November 1, 2023 | 3:00 p.m.**

Members		Members		Staff & Guests Present	
Karen Case, Chair	P	Angela García-Falconetti	E	Stacy Campbell-Domineck	Joylette Stevens
John Adams	P	Cynthia Jantomaso	P	Lidia Cordova	Kathy Suttles
Jorge Altieri	P	Sharon Wright	A	Candace Franklin	
Larry Bull	P			Cristina Mazarredo	

**CALL TO ORDER:** The meeting was called to order by Council Chair Karen Case at 1:35 followed by introductions of all present.

**APPROVAL OF MINUTES:** Chair Case called for a motion to approve the minutes of August 2, 2023. The motion was made by Cynthia Jantomaso, seconded by Jorge Alteri. Case opened floor for discussion. There were no questions. All voted. Motion carried.

**NEW BUSINESS**

**Recommendation: One-Stop Operator Compliance Report 1<sup>st</sup> Quarter PY 2023-2024**

Chair Case called for a motion to approve the One-Stop Operator Compliance Report 1<sup>st</sup> Quarter. Motion was made by Cynthia Jantomaso. Sharon Wright seconded. Case opened floor for discussion. Joylette Stevens noted that during the quarter CareerSource re-entered an MOU with Winter Haven Housing Authority and they are caught up with their payments. All voted. Motion carried.

**Recommendation: Direct Provider of Services Report 1<sup>st</sup> Quarter PY 2023-2024**

Chair Case called for a motion to approve the Direct Provider of Services Report 1<sup>st</sup> Quarter. Motion was made by Jantomaso. Jorge Altieri seconded. Case opened floor for discussion. She CSP's participation in Fire Watch Training. All voted. Motion carried unanimously.

**Report: ITA Provider Expenditure Analysis PY 2023-2024**

Chair Case directed the Council to the ITA Provider Expenditure Analysis 1<sup>st</sup> Quarter. Case noted that Florida Technical College is reported twice in the report. VP Stevens acknowledged and clarified the data was reflected for the Lakeland and Kissimmee campuses. Cynthia Jantomaso sought clarification on whether Fleet Force was a trucking training provider. There were no further questions.

**Report: Business Services Report 1<sup>st</sup> Quarter PY 2023-2024**

Chair Case directed the Council to the Business Services Report 1<sup>st</sup> Quarter. Stevens provided an overview of the report highlighting the OJT and EWT contracts. Jantomaso asked for clarification in the context of two terminated OJTs in this quarter's report. Stevens noted the customer was not able to complete the training through the employer. In both cases the employees did not perform as expected. There were no further questions or concerns.

**Report: CareerSource Polk Performance Report Card 1<sup>st</sup> Quarter PY 2023-2024**

Chair Case directed the Council to the CareerSource Polk Performance Report Card 1<sup>st</sup> Quarter. Stevens presented the report. All performance measures are on track. Performance Report card is just a snapshot, and the detailed performance is reflected on the report card and negotiated performance report. Case inquired about the dislocated worker entered employment rate. Stevens explained the possible scenarios in which the measure could have been attained. Case inquired whether this was the first letter grade received. VP Stevens pointed out this is the second one and CSP received an A- in the initial year. There were no further questions.

**Report: CareerSource Polk Customer Traffic/Services Report 1<sup>st</sup> Quarter PY2023-2024**

Chair Case directed the Council to the CareerSource Polk Customer Traffic/Services Report 1<sup>st</sup> Quarter. Stevens reviewed the report, clarifying the total number of services CSP has provided to customers. There was no further discussion.

**Report: CareerSource Polk Customer Concerns 1<sup>st</sup> Quarter PY2023-2024**

Chair Case directed the Council to the CareerSource Polk Customer Concerns 1<sup>st</sup> Quarter. There was no further discussion.

**Report: THMP Monitoring Summary Report – July 2023 through September 2023**

Chair Case directed the Council to the THMP Monitoring Summary Report. Stevens went over the report. There were no questions.

Chair Case thanked all those present and adjourned the meeting.

**Meeting adjourned at 2:04 p.m.**