



MINUTES
EXECUTIVE COMMITTEE MEETING – Virtual
Wednesday, August 10, 2023 @ 10:00am

Members		Members		Staff & Guests Present	
David McCraw, Chair	P	Karen Case	P	Stacy Campbell-Domineck	
Katrina Lunsford	P	Gary Clark	P	Gerardo Meza	
Adil Khan	P	Scott Dimmick	P		

CALL TO ORDER

The meeting was called to order at 10:00a by Chair David McCraw.

APPROVAL OF MINUTES

Motion to approve the Special Executive Committee Meeting minutes of June 15, 2023, was made by Katrina Lunsford and seconded by Adil Khan. All voted. The motion was carried unanimously.

OLD BUSINESS: There was no old business.

EXECUTIVE COMMITTEE

Report: Board Membership Analysis

Chair McCraw directed the committee to page 3 of the agenda packet for the board membership analysis. CEO Campbell-Domineck provided a brief overview of the report and expressed the need to ensure board member recommendations for appointments should consider business representation across the county and across industry.

Report: Salary Cap Certification for Calendar Year 2022

Chair McCraw reviewed with the committee the required salary cap certification that is required to be submitted to DEO annually.

Report: CSP Fund Statements w/GiveWell Community Foundation

Chair McCraw directed the committee to the report and asked if there were any questions. Adil Khan highlighted the gains and provided an update on the July Report as it came in after the agenda packet was distributed.

Recommendation: Regional Planning Areas

Chair McCraw called for a motion to approve for the CEO to engage in discussions with CareerSource Central Florida to align as a Regional Planning Area. Dimmick brought forth the motion and Lunsford seconded. The floor was open for discussion. Members inquired about the benefit of alignment with CareerSource Central Florida. CEO Campbell-Domineck shared with the committee her insight on the surrounding regions and informed that the CEO of CareerSource Central Florida expressed interest in discussing the option at a Partner meeting in Jacksonville. There were additional comments regarding the process. All voted and the motion was approved to authorize the CEO to engage in formal discussions with CareerSource Central Florida.

Recommendation: Renewal of CEO Contract w/ Total Compensation Memo

Chair McCraw called for a motion to approve the renewal of the CEO Contract for an additional five years through June of 2029. Scott Dimmick brought forth the motion for approval, seconded by Katrina Lunsford. There was no additional discussion. All voted and the motion carried.

Recommendation: CEO Use of Unrestricted Funds for PY2023-2024

Chair McCraw called for a motion to approve the CEO's request for use of \$40,000 in unrestricted funds. Katrina Lunsford brought forth the motion, seconded by Gary Clark. Floor opened for discussion. Case asked a question regarding how unrestricted funds are generated. CEO Campbell-Domineck shared the history of unrestricted funds from when she took on the role until now. Lunsford shared that the CEO was too modest in conveying the work that she's done over the years to generate the funds. There was some

additional discussion. Then, all voted, and the motion was carried, unanimously.

Recommendation: Approval of Schedule of Operations for PY2023

Chair McCraw called for a motion to approve proposed schedule of operations for PY2023. Adil Khan brought forth the motion which was seconded by Karen Case. There was no additional discussion. All voted and the motion carried.

Finance/Audit Committee:

Ratification: Approval of Final Budget for PY2023

Committee Chair, Scott Dimmick brought forth the request for ratification to approve the Final Budget for PY2023. The floor was open for discussion. There was no additional discussion. All voted and the motion carried.

Workforce Performance Council:

Recommendation: Approve One-Stop Operator Compliance Report for 4th Quarter PY2022-2023

Council Chair Karen Case brought forth the recommendation to approve the One-Stop Operator Compliance Report. The floor was open for discussion and there was none. All voted. Motion carried unanimously.

Recommendation: Approve Direct Provider of Services Report for 4th Quarter PY2022-2023

Council Chair Karen Case brought forth the recommendation to approve the Direct Provider of Services Report. The floor was open for discussion and there was none. All voted. Motion carried unanimously.

Recommendation: Approve Training Provider for Initial Eligibility (Shands Jacksonville Medical Center)

Council Chair Karen Case brought forth the recommendation to approve Shands Jacksonville Medical Center as an eligible training provider. The floor was open for discussion. There was some discussion and questions regarding delivery methods for training. All voted. Motion carried unanimously.

Youth Development Council:

Recommendation: Approval to increase In-School Youth (ISY) Incentive Plan

Council Chair Katrina Lunsford brought forth the recommendation to approve an increase to the ISY Incentive Plan to align with what is currently being offered for Out-of-School Youth (OSY). There was minimal discussion. All voted. Motion carried unanimously.

Recommendation: Approval to create mental health partnerships to serve at-risk youth

Council Chair Katrina Lunsford brought forth the recommendation to approve the request from staff to establish partnerships with mental health service providers to address the needs of at-risk youth. There were a few questions, no concerns. All voted. Motion carried unanimously.

President & CEO Update: Strengthening Internal Controls and Annual Meeting

CEO Campbell-Domineck provided an update on the work being done to continue to strengthen internal controls in all areas of the organization, as some long-term staff retire. She also gave an update on the Annual Meeting and the continued invaluable partnership with Regal Lakeland to address client's transportation challenges. An update was also provided regarding the Workforce Incentive Award candidates.

The meeting adjourned at 11:17 a.m.