



MINUTES
BOARD OF DIRECTOR'S MEETING
May 15, 2025 | 11:30 a.m.
COLLABORATE. INNOVATE. LEAD.

Members		Members		Members		CSP Staff & Guests Present	
Clark, Gary Chair	P	García-Falconetti, Angela	E	Reis, Ryan	P	Stacy Campbell-Domineck	
Adams, John	E	Garner, Ginger	E	Sapp, Sherry	P	Lidia Cordova	
Altieri, Jorge	P	Khan, Adil	P	Wilson, Amanda	P	Joyette, Stevens	
Bull, Larry	E	Jantomaso, Cyndi	P	Woodard, Derrick	E	Barbara Mincy	
Case, Karen	P	Lunsford, Katrina	P	Wright, Sharon	P		
Dimmick, Scott	P	McCraw, David	P	Commissioner Michael Scott	E		
Gander, Patti	A	Olivas, Yesse A.	P				

CALL TO ORDER, WELCOME, AND INTRODUCTIONS
The meeting was called to order by Chairperson Gary Clark at 11:42 a.m. There were introductions of all those present.
PUBLIC COMMENT: There were no public comments
APPROVAL OF MINUTES
Chair Clark called for a motion to approve the November February 20, 2025 Board of Directors meeting minutes. The motion was made by Adil Khan and seconded by Scott Dimmick. Chair Clark opened the floor for discussion. There was no discussion. All voted. Motion carried unanimously.
ACCEPTANCE OF CONSENT AGENDA
Chair Clark called for a motion to approve the Consent Agenda. Cyndi Jantomaso made a motion to approve. Ryan Reis seconded. Chair Clark opened the floor for discussion. There was no discussion. All voted. Motion carried unanimously.
<u>ACTIONS ITEMS REQUIRING APPROVAL & KEY REPORTS FOR INFORMATION</u>
<u>Board Administration (Executive Committee Chair, Gary Clark)</u>
Recommendation: Approve Slate of Officers for PY2025-2026
Chair Clark directed the committee to page 6 of the agenda packet and called for a motion to approve the Slate of Officers for PY2025-2026. Amanda Wilson made the motion to approve the proposed slate and Sharon Wright seconded. Chair Clark opened the floor for discussion. There was no discussion. All voted. Motion carried unanimously.
Recommendation: Approve Board & Council Meeting Schedule for PY2025-2026
Chair Clark called for a motion to approve the Board & Council Meeting Schedule for PY2025-2026. Karen Case made the motion to approve and Sherry Sapp seconded. Chair Clark opened the floor for discussion. CEO Campbell-Domineck explained that this upcoming year, the Board will engage in a strategic planning process to be held at an off-site location in the Fall. It was noted that whenever the date is set for the Strategic Planning Retreat, there will be no quarterly meetings as outlined on the schedule. The members agreed that October would be a better month than November. Ryan Reis requested that we not have the retreat during the last week September /first week of October. Chair Clark highlighted the multiple activities going on in November including the holidays and recommended the week of October 13 as a good week to consider. Campbell-Domineck agreed to poll the board to ensure we have all board members present if possible. All voted. Motion carried unanimously.
Recommendation: Approve Schedule of Operations for PY2025-2026
Chair Clark called for a motion to approve the Schedule of Operations for PY2025-2026 to include the Friday after New Year's Day as a holiday for the staff. Adil Khan made the motion to approve and Ryan Reis seconded. Chair Clark opened the floor for discussion. Campbell-Domineck simply highlighted that should the Governor issue a notice of office closures for state

staff. There was minimal additional discussion. All voted and the motion carried unanimously.
Recommendation: Approve CEO Request of \$60,000 Budget for Staff Increase/Incentive
Chair Clark called for a motion to approve the CEO's Request of \$60,000 Budget for Staff Increase/Incentive but added that they Executive raised the amount to \$100,000 or up to 5%. Yesse Olivas made the motion to approve and Scott Dimmick seconded. Chair Clark opened the floor for discussion. There was minimal discussion. All voted and the motion carried unanimously.
Report: Education & Industry Consortium Quarterly Report
Chair Clark invited CEO Campbell-Domineck to provide an update as outlined in the report. Campbell-Domineck reminded the board of the mandate to establish a Consortium composed of representatives from targeted industry sectors. The Consortium is required to convene quarterly to discuss and communicate workforce and training needs within the industry. She emphasized that these meetings must be held quarterly, with minutes recorded and included in the board packet. Additionally, information about the Consortium—including its members, meeting agendas, and quarterly reports—must be made publicly available on the CareerSource Polk website. Some board members raised concerns about potential redundancy, noting that Polk Vision's Talent Pipeline , operating under the Central Florida Development Council (CFDC) and including CareerSource Polk, has been active for several years. In response, Campbell-Domineck clarified that the collaboration with Polk Vision and CFDC was intentional to avoid duplicating efforts. She also pointed out that board members are not permitted to serve on the Consortium. Chair Clark commended the impressive composition of the Consortium and acknowledged the presence of its members. Campbell-Domineck added that the meetings are open to the public and that members of the Talent Pipeline Taskforce were also in attendance, given the alignment of their missions. Finally, Campbell-Domineck noted that due to recent vacancies on the board, some Consortium members may be considered for recommendation to the Board of County Commissioners (BoCC), should the board express interest.
Finance /Audit Committee (Committee Chair, Karen Case, Secretary/Treasurer)
Recommendation: Approval of Preliminary Budget & Comparison for PY2025-2026
Finance/Audit Committee Chair Karen Case brought forth the recommendation on behalf of the committee to approve the Preliminary Budget for PY2025-2026. Chair Clark opened the floor for discussion. There was no discussion. All voted. Motion carried unanimously.
Workforce Performance Council (Council Chair, Cyndi Jantomaso)
Recommendation: Approve One-Stop Operator Report 3rd Quarter PY2024-2025
Council Chair Cyndi Jantomaso brought forth the recommendation on behalf of the committee to approve the Operator Compliance Report. Chair Clark opened the floor for discussion. There were no questions. All voted. Motion carried unanimously.
Recommendation: Approve Direct Provider of Services Report 3rd Quarter PY2024-2025
Council Chair Cyndi Jantomaso brought forth the recommendation on behalf of the committee to approve the Direct Provider of Services Report. Chair Clark opened the floor for discussion. There were no questions. All voted. Motion carried unanimously.
Recommendation: Approve of Training Provider for Initial Eligibility – Peak Dental Assisting School, LLC
Council Chair Cyndi Jantomaso brought forth the recommendation on behalf of the committee to approve Peak Dental Assisting School for initial eligibility and the Dental Assistant program. Chair Clark opened the floor for discussion. There were no questions. All voted. Motion carried unanimously.
Recommendation: Approval of Training Provider for Initial Eligibility - Coding Clarified
Council Chair Cyndi Jantomaso brought forth the recommendation on behalf of the committee to approve Coding Clarified for initial eligibility and the Medical Billing & Coding program. Chair Clark opened the floor for discussion. There were no questions. All voted. Motion carried unanimously.
Youth Development Council (Council Chair, Katrina Lunsford)
Recommendations: None
Chair Clark noted that there were no recommendations from the Youth Development Council.
Other Business

CEO Campbell-Domineck provided an update on the following topics:

- Closing of the Winter Haven Career Center due to Florida Commerce choosing to sell the building.
- CSP Board being awarded \$2,500 by GiveWell Community Foundation to support CSP's strategic planning process.
- The Summer Youth Leadership Institute begins June 2 and run through June 6 (Serving over 350 youth)
- Board member resignation of Patti Gander (has a new role); and the absences of John Adams.
- CareerSource Polk's new van, involved in the Sheriffs' shootout in the parking lot of the building where CareerSource Polk corporate office and business services teams are housed.
- Hope Florida controversy.
- Partnership with the Lakeland Housing Authority and YouthBuild
- The planned staff in-service "Industry Insights". Spending the day at Lakeland Regional Health learning about industry needs, careers and more.
- Board recognition and appreciation of 28 years of service fulfilled by Ms. Jacquelyn Smith as she plans to retirement in July 2025. Ms. Jackie is one of the remaining two longest standing employees let in the organization.

Meeting adjourned at 12:47pm. (Following adjournment, each Board members went to visit Ms. Jackie at her cubicle to present a farewell gift and thanked her for her service. Board members then had lunch and departed).