



**MINUTES**  
**BOARD OF DIRECTORS MEETING**  
**RP Funding Center – Lakeland**  
**August 17, 2023 | 10:30a**

Members		Members		Staff	Guests Present
McCraw, David <b>Chair</b>	P	Ryan Reis	E	S. Campbell-Domineck	Suzette McCraw- McCraw's wife
Adams, John	E	Khan, Adil	P	Lidia Cordova	Lona Ford – Big Bend
Altieri, Jorge	E	Jantomaso, Cyndi	P	Gerardo Meza	Johnna Coleman-Big Bend
Bull, Larry	A	Lunsford, Katrina	P	Candace Franklin	Mana Darby – Dwyer Workforce Dev,
Case, Karen	P	Olivas, Yesse A.	P	Joylette Stevens	Jodi Jackson – Dwyer Workforce Dev.
Clark, Gary	P	Sherry Sapp	P	Barbara Mincy	Lisa Chamness-Dwyer Workforce Dev
Dimmick, Scott	P	Wilson, Amanda	E		
Gander, Patti	E	Woodard Derrick	P		
Garcia Falconetti, Angela	P	Wright, Sharon	P		
Garner, Ginger	P				

**CALL TO ORDER**

Board Chair David McCraw called the meeting to order at 10:30a followed by introductions of those present.

**APPROVAL OF MINUTES**

Chair McCraw called for a motion to approve the Board of Directors meeting minutes for May 18, 2023. Adil R. Khan made a motion to approve, and Gary Clark seconded. There were no corrections. All voted. Motion carried unanimously.

**APPROVAL OF CONSENT AGENDA**

Chair McCraw called for a motion to approve the Consent Agenda. Sherry Sapp made a motion to approve, and Karen Case seconded. The floor was open for discussion. There was no discussion. All voted. Motion carried unanimously.

**OLD BUSINESS:** N/A

**NEW BUSINESS:**

**Report: Board Membership Analysis Report**

Chair McCraw directed the Board to the Board Membership Analysis Report PY2022-2023. Corrections requested: Correct Sharon Wright's name and changed the area under Ginger Garner from Davenport to Winter Haven.

**Recommendation: Regional Planning Areas**

Chair McCraw brought forth the recommendation to approve the CEO, Stacy Campbell-Domineck, to engage in discussion with CareerSource Central Florida regarding alignment of a Regional Planning area. The floor was open for discussion. CEO Campbell-Domineck explained the intent of regional planning areas and shared that she and the CEO of CareerSource Central Florida discussed this option at a Partners Council meeting in Jacksonville. There was some discussion. All voted and the motion carried to approve the CEO having discussion regarding CareerSource Polk aligning with CareerSource Central Florida to form a regional planning area if feasible.

**Recommendation: Approve CareerSource Polk 2023-2024 Schedule of Operations**

Chair McCraw called for a motion to approve the CareerSource Polk 2023-2024 Schedule of Operations. Katrina Lunsford made the motion to approve, followed by a second from Ginger Garner. Floor opened for discussion. There was no discussion. All voted. Motion carried unanimously.

**Finance/Audit Committee (Committee Chair, Scott Dimmick, Secretary/Treasurer)**

**Ratification: Approve Final Budget for PY2023**

Finance /Audit Committee Chair Scott Dimmick brought forth the recommendation ratify the approval of the final budget for

PY2023. Chair McCraw opened the floor for discussion. There were no questions. All voted. Motion carried unanimously.

**Workforce Performance Council (Committee Chair, Karen Case)**

**Recommendation: Approve One-Stop Operator Compliance Report 4<sup>th</sup> Quarter PY2023**

Council Chair Karen Case brought forth the recommendation to approve the On-Stop Operator Compliance Report 4<sup>th</sup> Quarter PY2023 on page 14. Chair McCraw opened the floor for discussion. There were no questions or concerns. All voted. Motion carried unanimously.

**Recommendation: Approval of Direct Provider of Services Report 4<sup>th</sup> Quarter PY2023**

Council Chari Case brought forth the recommendation to approve the Direct Provider of Services Report 4<sup>th</sup> Quarter PY2023. Floor opened for discussion. There was no discussion. All voted. Motion carried unanimously.

**Recommendation: Approval Training Provide for Initial Eligibility: Shands Jacksonville Medical Center, Inc. dba UF Health Jacksonville School of medical Laboratory Science.**

Council Chair Case brought forth the recommendation on behalf of the Workforce Performance Council to approve the Shands Jacksonville Medical Center, Inc., dba UF Health Jacksonville School of Medical Laboratory Science. Floor opened for discussion. There was no discussion. All voted. Motion carried unanimously.

**Youth Development Council (Council Chair, Katrina Lunsford)**

**Recommendation: Approve Request to Increase In-School Youth Incentive Plan**

Council Chair Katrina Lunsford presented the recommendation on behalf of Youth Development to approve an increase in the Incentive Plan from **\$480 to \$950**, to match the Incentive amount provided for out-of-school youth. Chair McCraw opened the floor for discussion. There was no discussion. All voted. Motion carried unanimously.

**Recommendation: Approve Request to create a mental health partnership to serve at risk youth.**

Council Chair Katrina Lunsford presented the recommendation on behalf of Youth Development and call. Floor opened for discussion. There was no discussion. All voted. Motion carried unanimously.

**Additional Comments**

Chair McCraw thanked those guests in attendance from Dwyer Workforce Development and from the Homeless Coalition in Tallahassee and the Board members for their time. Immediate Past Chair Adil Khan requested permission to offer an informal motion to require the CEO to take some time off to spend time with her family – citing that she works too much. Altieri seconded the motion. There was some discussion, and the motion carried unanimously.

Campbell-Domineck thanked the board for their service and made a commitment to carve out time to take a vacation, when time and tasks permit.

Meeting adjourned at 11:40a.m.

**BOARD SECRETARY CERTIFICATION** In accordance with Article VII, Section 7.3, I hereby certify these minutes reflect the proceedings by the Board of Directors of CareerSource Polk, have been reviewed by the Board, and approved or approved with modifications which have been incorporated herein.

\_\_\_\_\_  
Scott Dimmick, Board Secretary/Treasurer

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Date