



**MINUTES**  
**BOARD OF DIRECTORS MEETING**  
**VIRTUAL MEETING via ZOOM**  
**May 20, 2021 @ 11:30 am**

Members		Members		Members		Staff & Guests Present
Khan, Adil, <b>Chair</b>	P	Garner, Ginger	P	Sapp, Sherry	P	S. Campbell-Domineck
Altieri, Jorge	P	Hall, Lisa	P	Sorg, David	P	Candace Franklin
Byrd, Jacqueline	E	Jantomaso, Cyndi	P	Tripp, Huston	P	Brenda Fewox
Case, Karen	P	Lunsford, Katrina	E	Wilson, Amanda	P	Gerardo Meza
Clark, Gary	P	McCraw, David	P	Woodard, Derrick	E	Shiva Ward
Dimmick, Scott	P	Miller, Jr., Albert	P	Wright, Sharon	P	Marcus McBride, CSE
Gander, Patti	P	Olivas, Yesse	P	Adams, John	P	
Garcia-Falconetti, Angela	P	Rider, Melody	P			

**CALL TO ORDER**

Chair Khan called the meeting to order at 11:33, followed by introductions of those present.

**APPROVAL OF MINUTES**

**Recommendation: Approval of Board of Director’s Minutes for February 18, 2021**

Gary Clark made a motion to approve the Board of Directors meeting minutes of February 18, 2021, seconded by Amanda Wilson. There were no corrections. All voted. Motion carried.

**ACCEPTANCE OF CONSENT AGENDA**

Motion to approve the Consent Agenda made by Gary Clark, seconded by Sharon Wright. All voted. Motion carried.

**OLD BUSINESS: N/A**

**BOARD EDUCATION: Impact of Workforce Legislation on workforce system and local boards (Marti Coley)**

CEO Campbell-Domineck introduced Marti Coley, serving as the advocate for Florida Workforce Development Association. Marti shared what impacts this legislative session had on the local workforce system. House Bill 1507 made sweeping changes to the workforce system and components that affect the state college system as well. The aim was for people to be able to access services from a multitude of sites and not just the CareerSource locations. The state wants to create a seamless system where all DOE, DCF, and DEO work together. A new office called R.E.A.C.H. that will be housed in the governor’s office will provide oversight. They bill also assess whether job training is effective. How to implement these portions of the bill are still under review. The establishment of the credentials review committee will also be important moving forward.

Patti Gander asked about the credentialing process and what that means and how industry is impacted. CareerSource Florida is responsible for identifying degree and non-degree credentials that have value through an appointed committee. The focus is on what jobs are in demand now. The bill has a specific list of who should have a part in the committee, and it outlines that industry must be a part. Sharon Wright asked about the focus on those with disabilities and their consideration in the committee including career advancement. Ms. Coley stated she’ll need to collect Ms. Wright’s information to share that data with her late.

President/CEO Campbell-Domineck closed out the education with the new Board member term limits. Everyone will start over July 1, 2021, and only be allowed 8 years before having to step down. This impacts the private business members and not the state members. Dr. Angela Falconetti thanked representative Coley for her time and complimented her on her presentation.

## **NEW BUSINESS:**

### **Board Chair Reports and Recommendations (Adil Khan)**

#### **Report: Board Member Attendance Compliance Report**

Chair Khan directed the members to the board member attendance compliance report for information purposes only. There were no concerns or questions.

#### **Recommendation: Approval of Board Member Reappointments**

Chair Khan opened the floor for approval of Board Member reappointments. Motion was made by Lisa Hall and seconded by Jorge Altieri. President/CEO Campbell-Domineck shared that the Board is following established protocol now but once the new bill has passed this process may need to be redone. There were no questions or additional discussion on this matter. All voted and motion carried.

#### **Recommendation: Approval of Schedule of Operations for PY2021**

Chair Khan opened the floor for approval of the yearly schedule including holidays. Sherry Sapp made a motion and Amanda Wilson seconded the motion. All voted and motion carried.

#### **Recommendation: Approval of Hatz Cleaning Services (Related Party)**

Chair Khan open the floor for approval of Hatz Cleaning Services. Angela Falconetti made the motion to approve, and David McCraw seconded. The floor was opened for discussion. President/CEO Campbell-Domineck shared additional information on the related party. All voted and motion carried.

#### **Recommendation: Approval of Revisions to Systemwide Salary Ranges**

Chair Khan opened the floor for a motion to approve a systemwide salary cap. David McCraw made the motion, and Ginger Garner seconded. Chair Khan opened the floor for discussion. President Campbell-Domineck explained the bands and which positions ranges were impact. There was no additional discussion. All voted and motion carried.

#### **Ratification: Approval of Grantee-Sub-Grantee Agreement w/ the Department of Economic Opportunity**

Chair Khan opened the floor for approval of the Grantee-Sub-Grantee Agreement. Sherry Sapp made a motion to approve, Jorge Altieri seconded. President Campbell-Domineck shared that leadership at the DEO implemented updates/changes last year and allowed Board executives to respond to those changes. Three items were challenged including level 3 background screenings, the Sunshine agreement, and the request that Board members in conflict need to leave the room during votes. It has come before the Board as a ratification because it had to be signed by May 15<sup>th</sup> and sent off to DEO. All voted and motion carried.

#### **Report: Board Member Dates & Times for PY2021**

Chair Khan shared the upcoming Board calendar and a little information regarding the Annual Meeting in August.

### **Finance/Audit Committee (Sherry Sapp)**

#### **Recommendation: Form 990 Return of Organization Exempt from Income Tax for Year Ending**

Finance Committee Chair Sherry Sapp brought forth the recommendation on behalf of the committee to approve the form 990 Return. The floor was opened for discussion. There was no discussion. All voted and motion carried.

#### **Recommendation: Approval of Preliminary Budget PY2021 w/ Budget Comparisons**

Finance Committee Chair Sherry Sapp opened the floor for discussion of the Preliminary Budget for PY2021. Chair Khan opened the floor for discussion. All voted and motion carried. The final budget will be presented in August.

### **Workforce Performance Council (Gary Clark)**

#### **Recommendation: Approval of Training Provider for Continued Eligibility**

Committee Chair Gary Clark brought forth the recommendation behalf of the Workforce Performance Council to approve Access Computer Training as continued eligibility as a training provider. Chair Khan opened the floor for discussion. There was no discussion. All voted. Motion carried unanimously.

**Recommendation: Approval of Training Providers for Initial Eligibility**

Committee Chair Clark brought forth the recommendation on behalf of the Workforce Performance Council to approve ATA Career Education's new programs as listed in the agenda. Chair Khan opened the floor for discussion. There was no discussion. All voted and the motion carried unanimously.

**Recommendation: Approval of On-the-Job/EWT Training Grant for Rita Staffing – Related Party**

Committee Chair Clark brought forth the recommendation on behalf of the Workforce Performance Council to approve the use of EWT/OJT grants for Rita Staffing. Chair Khan opened the floor for discussion. All voted, Lisa Hall abstained from the vote, and the motion carried.

**Recommendation: Approval of One-Stop Operator Compliance Report for 3<sup>rd</sup> Quarter PY2020**

Committee Chair Clark brought forth the recommendation on behalf of the Workforce Performance Council to approve the One-Stop Operator Compliance Report Campbell-Domineck was delighted to share that this year all partners are paid in full. Chair Khan opened the floor for discussion. All voted and the motion carried.

**Recommendation: Approval of Direct Provider of Services Report for 3<sup>rd</sup> Quarter PY2020**

Committee Chair Clark brought forth the recommendation on behalf of the Workforce Performance Council to approve. Chair Khan opened the floor for discussion. There was none. All voted and the motion carried.

**Youth Development Council (Adil Khan)**

**Recommendation: Approval to issuance of tablets for completing Basic Technology Training**

Chair Khan directed the board to the recommendation in the packet and shared that this is being put forth by the Youth Development Council as a motion. The floor was opened for discussion. Campbell-Domineck shared the goal of supporting youth in the summer program with technology to support their training. All voted, motion carried.

**Recommendation: Approval to issue RFP for Summer Youth Training Grants – Teen Pregnancy Prevention**

Chair Khan directed the Board the Summer Youth Training Grants portion of the agenda. The floor was opened for discussion. Campbell-Domineck shared the purpose of the program which is to foster activities for youth that will keep them engaged and focused on a productive future. There was no further discussion. All voted, motion carried.

**Nominating Committee (David Sorg)**

**Recommendation: Approval of Slate of Officers for PY2021**

David Sorg presented the slate of officers for the coming year as Adil Khan, Chair, David McCraw, Chair-Elect and Sherry Sapp, Secretary/Treasurer. No discussion occurred. All voted, motion carried.

**Board Chair (Adil Khan)**

**Update on Completion of CEO Evaluation & Board Appreciation for Service during PY2020-2021**

All board members submitted their evaluations of President Campbell-Domineck and she received high marks on her review. Chair Khan thanked all members for working with the Board this year and lauded them for their participation.

**President & CEO Update**

CEO Campbell-Domineck provided a short update. Due to the late decision to proceed with the Annual Meeting, the number of sponsorships was lower. The Executive Committee voted to use unrestricted funds to cover the deficit and to return all individual registration fees. Staff will work with finance to refund all who paid for individual tickets.

**ADJOURN**

Meeting adjourned 12:57 p.m.

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