



**MINUTES**  
**WORKFORCE PERFORMANCE COUNCIL MEETING**  
**Zoom Conference Call**  
**May 5, 2021 | 1:30p.m.**

Members		Members		Staff Present	Guest
Gary Clark, Chair	P	Sharon Wright	E	S. Campbell-Domineck	Orathai Northern
Jorge Altieri	E	Derrick Woodard	E	Arlalia Oldham-Wesley	
Karen Case	P	John Adams	P	Kathy Suttles	
Scott Dimmick	P			Candace Franklin	
Angela Garcia-Falconetti	P			Shiva Ward	
Cynthia Jantomaso	P				

**CALL TO ORDER**

The meeting was called to order by Gary Clark at 1:30 p.m. followed by introductions of all those present.

**APPROVAL OF MINUTES**

Chair Clark called for a motion to approve the minutes from the February 3, 2021 meeting. Motion made by Karen Case and seconded by Angela Garcia-Falconetti. The floor opened for discussion. There was no discussion. All votes. Motion carried unanimously.

**TESTIMONIALS (N/A)**

**OLD BUSINESS (N/A)**

**NEW BUSINESS**

**Recommendation: Approval of Training Providers for Continued Eligibility – Access Computer Training, LLC**

Chair Clark called for a motion to approve Access Computer Training, LLC as a Continued Eligibility provider. Karen Case questioned the Florida Legislative leader wanting to hold committees more responsible and require more training and where this committee stands with those upcoming changes. CEO Campbell-Domineck answered that there will be a representative will be forthcoming to a meeting to explain the new standards and requirements. She then continued to elaborate on the rules governing how we are mandated to follow the law regarding providers. Motion was made by Karen Case and seconded by Scott Dimmick. Floor opened for discussion. All voted. Motion carried unanimously.

**Recommendation: Approval of Training Provider for Initial Eligibility – ATA Career Education**

Chair Clark called for a motion to approve ATA Career Education as an initial provider. Karen asked what type of training this provider has to offer and Arlalia stated she would get back with that information. Karen continued questioning whether we verify providers as having programs that are of greatest need, in which Arlalia clarified we do not accept applications for programs that do not match a need. CEO Campbell-Domineck requested a moment to pull up the provided programs. Motion was made by Karen Case and seconded by Angela Garcia-Falconetti. CEO Campbell-Domineck provided Committee Education by expounding on background information about the programs. These programs cannot be denied if a company is eligible which is why there is transparency with Rita Staffing. This is a federal program provided to all eligible businesses. Floor opened for discussion. All voted. Motion carried unanimously.

**Recommendation: Approval of On-the-Job Training Grant – Rita Staffing**

Chair Clark called for a motion to approve the On-the-Job Training agreement with Rita Staffing. Chair Clark made note that there were a lot of zero balances on the accounts listed. CEO Campbell-Domineck continued Committee Education regarding the report. As a result of having to contract out some of the work that is done at the one-stop-centers there are controls in place to keep track of funds and participation of partners. This is a recommendation because this request must go before the county for approval. Motion was made by Cindy Jantomaso and seconded by Angela Garcia-Falconetti. Floor opened for discussion. Motion carried unanimously.

**Report: One-Stop Operator Compliance Report 3<sup>rd</sup> Quarter PY2020-2021**

Chair Clark directed the Committee to the One-Stop Operator Compliance Report. CEO Campbell-Domineck continued Committee Education explaining the breakdown of One-Stop services in relation to the report. By law training services are mandated. When budgets are lower services are brought in house to cut down on overhead costs. Bringing services in house, we are required to report costs and spending. Chair Clark asked if we have hired a DVOP. There was a brief discussion regarding the new DVOP's background as well as an explanation of the position to new Committee member John Adams. Motion to approve was John Adams and was seconded by Karen Case. There was no further discussion and the motion carried unanimously.

**Report: Direct Provider of Services Report 3<sup>rd</sup> Quarter PY2020-2021**

Chair Clark directed the Committee to the Direct Provided Services Report. There were no comments or discussion on this matter.

**Report: ITA Provider Expenditure Analysis (Q3)**

Chair Clark directed the Committee to the ITA Provided Expenditure Analysis Report. Arlalia Oldham-Wesley reviewed the ITA Provider Expenditure Analysis with the committee. There was no discussion.

**Report: Business Services Report (Q3)**

Chair Clark directed the Committee to the Business Services Report. Kathy Suttles reviewed the Business Services 2<sup>nd</sup> Quarter Report with the committee. There was no discussion.

**Report: CareerSource Polk Performance Report Card (Q3)**

Chair Clark directed the Committee to the CSP Performance Report Card. Arlalia Oldham-Wesley reviewed the CSP Performance Report Card with the committee. Chair Clark questioned why we are down on all Wagener-Peyser numbers. Arlalia clarified that WP covers all areas and therefore reflects a true average across the board that there are many that are still not back to any or full employment. CEO Campbell-Domineck continued Committee education that the difference between WP and WIOA is that WIOA releases individuals from a program into the employment field while WP is a reflection of the overall job market. With WIOA participants coming out of the program during the pandemic there may be lower numbers because individuals were never able to enter the market whereas WP numbers may reflect (as it may show across the state) that overall employment numbers are lower as there are more individuals receiving unemployment benefits.

**Report: Customer Traffic/Services Report (Q3)**

Chair Clark directed the Committee to the Customer Traffic/Services Report. Arlalia Oldham-Wesley reviewed the CSP Performance Report Card with the committee. There was no discussion.

**Report: Customer Concerns Report (Q3)**

Chair Clark directed the Committee to the Customer Concerns Report. Chair Clark reviewed the report with the committee. There were no discussions.

**Report: THMP Monitoring Summary Report March 2021**

Chair Clark directed the Committee to the THMP Monitoring Summary Report. Chair Clark reviewed the report with the committee. There was no discussion.

**CEO Campbell-Domineck**

Before close of the meeting, CEO Campbell-Domineck indicated she was unable to locate the paperwork for ATA Career Education to expound upon the requests for information on what program(s) they offer. In response to this request the paperwork will be included in the Executive Board meeting in the coming weeks for review.

For closing thoughts, CEO Campbell-Domineck addressed the need to focus on mental health issues that have arisen with the continued social distancing brought about by the pandemic. There was such a large round-table turnout for the discussion on mental health she has encouraged Business Services Director Kathy Suttles to hold another session in response to the initial overwhelming turnout.

**Meeting Adjourned 2:23 p.m.**