



MINUTES
BOARD OF DIRECTORS MEETING
 The Well | 11:30a
 114 E. Parker Street - Lakeland
 February 17, 2022

Members		Members		Members		Staff & Guests Present		Staff & Guests Present	
Khan, Adil, Chair	P	Garner, Ginger	E	Sapp, Sherry	E	Stacy Campbell-Domineck		Jairus Rutherford	
Adams, John	A	Hall, Lisa	P	Sorg, David	E	Joylette Stevens		Reggie Cannon	
Altieri, Jorge	A	Jantomaso, Cyndi	P	Tripp, Huston	P	Gerardo Meza		Rick Maxey	
Case, Karen	P	Lunsford, Katrina	P	Wilson, Amanda	P	Kathy Suttles		Dr. Sallie Davis-Stone	
Clark, Gary	P	McCraw, David	P	Woodard, Derrick	P	Candace Franklin		Mario Stone	
Dimmick, Scott	P	Miller, Jr., Albert	A	Wright, Sharon	P	Barbara Mincy			
Gander, Patti	A	Olivas, Yesse A	P			Emilisse Ortiz			
Garcia-Falconetti, Angela	E	Rider, Melody	A			Megan Gooden			

CALL TO ORDER

The meeting was called to order by Chair Khan at **11:40a**, followed by introductions of all those present. Chair Khan thanked Dr. Sallie Stone for hosting the Board of Directors at The Well.

APPROVAL OF MINUTES

Chair Khan called for a motion to approve the Board of Directors minutes from the November 18, 2021, meeting. Gary Clark motioned, seconded by David McCraw. The floor opened for discussion. There was no discussion. All voted. Motion carried unanimously.

BUSINESS VOICE: EMPLOYER TESTIMONIALS

Chair Khan called on CEO Stacy Campbell-Domineck to proceed with introducing the guest speakers. She introduced Jairus Rutherford, founder of Second2none Barber and Skate Shop, and Reggie Cannon, owner of Cannon Funeral Home. Rutherford and Cannon shared their entrepreneurial journeys and CEO Campbell-Domineck highlighted their community involvement and spirit of collaboration and uplifting the community.

The board and guests then toured Second2None Barber & Skate Shop Mobile Unit.

ACCEPTANCE OF CONSENT AGENDA

Karen Case motioned to approve the Consent Agenda. David McCraw seconded. All voted. Motion carried.

NEW BUSINESS

Executive Committee

Report: Board of Directors Attendance Compliance Roster

Chair Khan directed the board to the Board of Directors Attendance Compliance Roster. CEO Campbell-Domineck reminded the board to complete the required board training. No further discussion.

Recommendation: Approve EWT Agreement w/RITA Staffing for up to \$5000

Chair Khan directed the members to the recommendation to approve the EWT Agreement w/RITA Staffing for up to \$5000. David McCraw motioned. Huston Tripp seconded. The floor was opened for discussion. There was no discussion. All voted with one, Lisa Hall abstaining. Motion carried.

Finance/Audit Committee

Recommendation: Approve Audit Report PY2020 Year Ending June 30, 2021

Chair Khan directed the board to the Audit Report PY2020 Year Ending June 30, 2021. CEO Campbell-Domineck and Gerardo Meza discussed the finding within the report of an expense of \$797,000 to the Dept. of Economic Opportunity and the corresponding corrective action plan. There were no further questions or concerns. All voted. Motion carried unanimously.

Recommendation: Approve Form 990 Return of Organization Exempt from Income Tax

Chair Khan called for a motion to approve Form 990 Return of Organization Exempt from Income Tax. The floor opened for discussion. There were no questions or concerns. All voted. Motion carried unanimously.

Workforce Performance Council

Recommendation: Approve One-Stop Operator Compliance Report 2nd Quarter PY2021

Gary Clark brought forth the recommendation on behalf of the Workforce Performance Council to approve the One-Stop Operator Compliance Report 2nd Quarter PY2021. He emphasized that CareerSource Polk is in compliance and that partners do not owe anything. Chair Khan opened the floor for discussion. No questions or concerns. All voted. Motion carried unanimously.

Recommendation: Approve Direct Provider of Services Report 2nd Quarter PY2021

Chair Khan called for a motion to approve the Direct Provider of Services Report 2nd Quarter PY2021. Gary Clark shared that it was a standard report and contained nothing which constituted concern to the board. Chair Khan opened the floor for discussion. No questions or concerns. All voted. Motion carried unanimously.

Recommendation: Approve Revision of Policy: Individual Training Accounts System

Chair Khan called for a motion to approve the Revision of Policy: Individual Training Accounts System. The floor opened for discussion. Gary Clark explained that this policy revision was to increase maximum caps for ITAs up to \$15,000 to match inflation and changes in the economy. No questions or concerns. All voted. Motion carried unanimously.

President & CEO Update

CEO Campbell-Domineck reminded the board that CareerSource Polk is required to sign MOUs with mandated partners every two years, as well as an infrastructure cost agreement as required by WIOA. She asked for the board's approval for the MOUs. Chair Khan entertained a motion. David McCraw motioned. Gary Clark seconded. All voted. Motion carried unanimously.

CEO Campbell-Domineck shared with the board that CareerSource Polk will be combining its Spring job fair with the 2022 What's Next Career Expo for Youth (16-24). She stated that CareerSource Polk is expecting a minimum of 600 youth in attendance with a goal of 100 employers present. Derrick Woodard asked if the RP Funding Center allows outside food vendors. CEO Campbell-Domineck responded that CareerSource Polk is investigating several food options, as the costs for catering from the RP Funding Center vendor is high. For this job fair, CareerSource Polk will be charging \$100 for employer registration and this cost will include a meal. Cyndi Jantomaso asked if CareerSource Polk had considered the option of food trucks. CEO Campbell-Domineck responded that RP Funding Center has disallowed outside food vendors on the premises.

Huston Tripp asked about CareerSource Polk's goal of having 100 employers in attendance. CEO Campbell-Domineck explained that for the November job fair (2021 Veteran's and Community Job Fair) 114 employers had registered and 94 were present.

Derrick Woodard asked if not attending the What's Next Career Expo would prevent an SYIP applicant from participating in the program. CEO Campbell-Domineck confirmed and stated that this information was communicated to the youth at each step of the application process. Barbara Mincy shared that CareerSource Polk had received 300 applications already. Should individual circumstances present the team will consider as we understand there is a tremendous amount among those who are determined eligible to participate.

CAREERSOURCE POLK BOARD OF DIRECTORS MEETING

Circle B Bar Reserve | 4399 Winter Lake Rd, Lakeland

May 5, 2022

8:30 am – 1:00 pm



CEO Campbell-Domineck then clarified to the board the steps of the eligibility process. Amanda Wilson asked if there was a cap for the number of young people who can participate. CEO Campbell-Domineck responded that the cap depends on availability of employers. TANF funds can be used for in-school youth ages 16-18. Participation for eligible out-of-school youth in the program will be funded WIOA Youth funding. The benefit in combining the youth expo with the job fair is that the youth staff is always counseling participants about how to compose themselves in front of employers. One of rotations in the workshop will be for the youth to introduce themselves to the employers and become familiar with the internship openings. The other strong consideration is there are young adults who could acquirement employment even if they're not eligible for our SYIP. There is a plethora of diverse employment opportunities available and we are certain to be able to help our young people (eligible or not) to secure employment.

CEO Campbell-Domineck brought it to the attention of the board that there is movement afoot to consider realigning the workforce regions. The REACH Act includes language to evaluate the possibility of realigning the workforce development areas and there is much conversation regarding what such an alignment would look like. CEO Campbell-Domineck stated that as President of FWDA, it is her responsibility to ensure the LWDBs have a unified voice and the team at CareerSource Florida has been as transparent in this process as they can be. CEO Campbell-Domineck shared that she has not brought this information before the board because the purpose is still unclear, but as key information surface she will be sure to share with the Board.

Public Comment and Closing Remarks

Chair Khan asked for comments. There were no comments.

Meeting adjourned at 12:45p

A handwritten signature in blue ink, appearing to read "Sherry Sapp", is written over a horizontal line.

Sherry Sapp, Treasurer