

AGENDA
EXECUTIVE COMMITTEE MEETING
VIRTUAL MEETING via ZOOM
August 10, 2023 @ 10:00am – 11:30am

CONFLICT OF INTEREST

Board and Council members are reminded of conflict of interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) Your name and position on the Board, 2) the nature of the conflict and 3) who will gain or lose as a result of the conflict. Please also fill out form 8B prior to the meeting whether or not you are able to attend the meeting if you have a conflict with any agenda items.

Quorum is established by having: Chair or Co-Chair and two appointed members present or 2/3 (4) appointed members present.

Committee Members: David McCraw, Adil Khan, Gary Clark, Scott Dimmick, Katrina Lunsford, Karen Case

WELCOME & INTRODUCTIONS**David McCraw, Chair****APPROVAL OF MINUTES**

Recommendation: Approval of Special Executive Committee Minutes of June 15, 2023 Page 2

ACCEPTANCE OF CONSENT AGENDA (Pages 29-43)

Report: Detailed Budget Variance & Summary Budget Variance for 4th Quarter of PY2022 Pages 31-33

Report: Unrestricted Funds Report for 4th Quarter of PY2023 Page 34

Report: Related Party Transactions for 4th Quarter of PY2023 Page 35

Report: Business Services for 4th Quarter of PY2023 Pages 36-37

Report: ITA Provider Expenditure Analysis for 4th Quarter of PY2023 Page 38

Report: CareerSource Polk Performance Report Card for 4th Quarter of PY2023 Page 39

Report: CareerSource Polk Customer Traffic/Services Report for 4th Quarter of PY2023 Page 40

Report: CareerSource Polk Quarterly Customer Concerns for 4th Quarter of PY2023 Page 41

Report: Young Leaders Report for 4th Quarter of PY2023 Pages 42-43

OLD BUSINESS: None

COMMITTEE EDUCATION: Parliamentary Procedure (Roberts Rules of Order) Refresher

NEW BUSINESS**Board Chair (David McCraw)**

Report: Board Membership Analysis Report Page 3

Report: Salary Cap Certification for Calendar Year 2022 Attached

Report: CSP Fund Statements w/GiveWell Community Foundation Page 4

Recommendation: Regional Planning Areas Pages 5-8

Recommendation: CEO Contract w/Total Compensation Memo Attached

Recommendation: Approval of CEO Request for Use of Unrestricted Funds for PY2023 Page 9

Recommendation: Approval of Schedule of Operations for PY2023 Page 10

Finance/Audit Committee (Scott Dimmick)

Ratification: Approval of Final Budget for PY2023 Pages 11-12

Workforce Performance Council (Karen Case):

Recommendation: One-Stop Operator Compliance Report 4th Quarter PY2022-2023 Page 13-21

Recommendation: Direct Provider of Services Report 4th Quarter PY2022-2023 Page 22-25

Recommendation: Approve Training Provider for Initial Eligibility (Shands Jacksonville Medical Center) Page 26

Youth Development Council (Katrina Lunsford)

Recommendation: Approval to increase In-School Youth (ISY) Incentive Plan Page 27

Recommendation: Approval to create mental health partnerships to serve at-risk youth Page 28

President & CEO Update: Strengthening Internal Controls; Annual Meeting

ADJOURN