



**AGENDA
EXECUTIVE COMMITTEE MEETING**

LOCATION: VIRTUAL
November 16, 2023 | 10:00a

CONFLICT OF INTEREST: Board and Council members are reminded of conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) Your name and position on the Board, 2) the nature of the conflict and 3) who will gain or lose as a result of the conflict. If you have a conflict with any agenda items that require approval, please complete form 8B prior to the meeting, whether or not you are able to attend.

Quorum: Chair or Co-Chair and two appointed members present or 2/3 of the appointed members present (4).

Council Members: David McCraw (Chair), Adil Khan, Gary Clark, Karen Case, Scott Dimmick, Katrina Lunsford

CALL TO ORDER, WELCOME, AND INTRODUCTIONS

David McCraw, Chair

PUBLIC COMMENT

APPROVAL OF MINUTES

Recommendation: Approve Executive Committee Meeting Minutes – August 10, 2023

Pages 3-4

COMMITTEE EDUCATION: Grant Summary Report and CSP Funding

Page 5

APPROVAL OF CONSENT AGENDA (Pages 46-59)

Report: Summary Budget Variance & Comments for 1st Quarter of PY2023

Report: Unrestricted Funds Report for 1st Quarter of PY2023

Report: Related Party Transactions for 1st Quarter of PY2023

Report: Business Services for 1st Quarter of PY2023

Report: ITA Provider Expenditure Analysis for 1st Quarter of PY2023

Report: CareerSource Polk Performance Report Card for 1st Quarter of PY2023

Report: Customer Traffic/Services Report for 1st Quarter of PY2023

Report: Customer Concerns for 1st Quarter of PY2023

Report: Young Leaders Report for 1st Quarter of PY2023

OLD BUSINESS

NEW BUSINESS

Board Chair Reports & Recommendations

Report: October 2023 Statement of CSP Investment with GiveWell Community Foundation

Page 6

Report: Local Board Letter Grades for PY2022-2023

Pages 7

Report: CareerSource Polk Performance for PY2022-2023

Page 8

Recommendation: Approve CEO Request to Issue Performance Incentives to Staff

Page 9

Update: Board Member Recruitment for PY2024-2025

N/A

Update: Status of Mandated Partnership and MOU with Winter Haven Housing Authority

N/A

Update: Florida Workforce System Transformation Plan Overview

Pages 10-11

Update: CareerSource Florida's Education & Industry Consortiums Strategic Policy

Pages 12-14

Recommendation: Approval Staff Request to Change Targeted Industry Sectors

Page 15

Report: Status Update of CEO Corporate Priorities for 1st Quarter

Emailed

Recommendation: Issue Performance Incentive to CEO for 1st Quarter of PY2023

Page 16

Review: Board Tasks & Timelines for Q2 of PY2023

Pages 17-19

Review: CEO Succession Plan Policy/ Job Description Pages 20-25

Finance/Audit Committee

Recommendation: Approval of the Audit Report PY 2022-2023, year ending June 30, 2023 Emailed

Recommendation: Approval of 2022 Form 990 (Return of Organization Exempt from Income Tax) Emailed

Recommendation: Approval of Prior Approval Transfer Request Form Page 26

Workforce Performance Council

Recommendation: One-Stop Operator Compliance Report 1st Quarter PY2023-2024 Pages 27-34

Recommendation: Direct Provider of Services Report 1st Quarter PY2023-2024 Pages 35-38

Youth Development Council

Recommendation: Authorize Staff to sign an MOU with the City of Haines City Page 39

Ratification: Approve support of City of Ft. Meade for a multipurpose community Center Pages 40-43

Ratification: Approve support of RHEMAFi for a multipurpose community center Page 44

Recommendation: Authorize CEO to pursue partners sites to deliver youth services Page 45

CEO Update

ADJOURN