

AGENDA
EXECUTIVE COMMITTEE MEETING
 Virtual Meeting via Zoom
May 8, 2024 | 10:00a – 11:30a

CONFLICT OF INTEREST: Board and Council members are reminded of conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) Your name and position on the Board, 2) the nature of the conflict and 3) who will gain or lose as a result of the conflict. If you have a conflict with any agenda items that require approval, please complete form 8B prior to the meeting, whether or not you are able to attend.

Quorum: Chair or Co-Chair and two appointed members present or 2/3 of the appointed members present (4).

Council Members: David McCraw (Chair), Adil Khan, Gary Clark, Karen Case, Scott Dimmick, Katrina Lunsford

CALL TO ORDER, WELCOME, AND INTRODUCTIONS

David McCraw, Chair

PUBLIC COMMENT

APPROVAL OF MINUTES

Recommendation: Approve Executive Committee Meeting Minutes – February 15, 2024 Pages 3-4

COMMITTEE EDUCATION: Supplemental Nutrition Assistance Program (SNAP) E&T

APPROVAL OF CONSENT AGENDA (Pages 23-41)

Report: Summary Budget Variance & Comments for 3 rd Quarter of PY2023	Pages 24-26
Report: Grant Summary Report for 3 rd Quarter of PY2023	Page 27
Report: Unrestricted Funds Report for 3 rd Quarter of PY2023	Page 28
Report: Related Party Transactions for 3 rd Quarter of PY2023	Page 29
Report: Business Services for 3 rd Quarter of PY2023	Pages 30-31
Report: ITA Provider Expenditure Analysis for 3 rd Quarter of PY2023	Page 32
Report: CareerSource Polk Performance Report Card for 3 rd Quarter of PY2023	Page 33
Report: Customer Traffic/Services Report for 3 rd Quarter of PY2023	Page 34
Report: Customer Concerns for 3 rd Quarter of PY2023	Pages 35-36
Report: Programmatic Monitoring Report-Summary of Preliminary Findings by Florida Commerce	Pages 37-39
Report: Young Leaders Report for 3 rd Quarter of PY2023	Pages 40-41

OLD BUSINESS

NEW BUSINESS

Board Chair Reports & Recommendations

Recommendation: Approve Revisions to System-wide Salary Ranges	Page 5
Recommendation: Approve CareerSource Polk Schedule of Operations for PY2024-25	Page 6
Recommendation: Approve CEO Request for Use of Unrestricted Funds	Page 7
Report: April 2024 Statement of CSP Investment with GiveWell Community Foundation	Page 8

Finance/Audit Committee

Recommendation: Approve Preliminary Budget for PY2024- 2025	Pages 9-10
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Workforce Performance Council

Recommendation: Approve One-Stop Operator Compliance Report 3 rd Quarter PY2023-2024	Pages 11-17
Recommendation: Approve Direct Provider of Services Report 3 rd Quarter PY2023-2024	Pages 18-21

Youth Development Council

Recommendation: Approval of Summer Youth Leadership Training Incentive	Page 22
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CEO Update

Status of van purchase for customer transportation

Analysis of budget cuts for PY2024-25 and the impact on organizational operations

CareerSource Polk Annual Meeting Update

ADJOURN