



QUESTIONS & ANSWERS
Regarding Audit Services for
RFP #PWDB-21-AS-01

Q:	What are the qualities in an auditing firm that CSP deems most important?
A:	See page 19 or RFP – Rating Sheet/Selection Criteria- Firm Qualifications
Q:	Has anything significant occurred in the current year, which is different from prior years?
A:	No.
Q:	Is something significant expected and/or budgeted to occur in the current year, or soon thereafter, which a potential auditor should be aware of?
A:	No.
Q:	Please provide a copy of CSP’s detailed budget for FYE 6/30/22
A:	Budget can be found here: Board Documents and Financials - CareerSource Polk
Q:	Please provide most recent internal financials (balance sheet, income statement, budget vs actual, any other relevant financial reports.
A:	Find in Financial Audit Ending 6-30-2021: Board Documents and Financials - CareerSource Polk
Q:	Please provide a listing of schedules/workpapers provided to the prior auditor.
A:	See Page 4 IV – CareerSource Polk’s Responsibility and Assistance
Q:	Do you expect to receive any additional grant funds from the CARES Act, ARPA, or other grants in 2022 or future years?
A:	Not certain
Q:	Please provide the audit adjustments (proposed and posted) for 6/30/21 and 6/30/20 audits.
A:	Come back
Q:	When has interim and final audit fieldwork typically occurred?
A:	See Pages 3-4 III A - Services Requested in RFP
Q:	Has interim and final audit fieldwork been performed on-site in person or remotely in the past
A:	Both
Q:	What is CSP’s preference on how fieldwork is performed?
A:	In – person
Q:	Is CSP drafting the financial statements, notes to financial statement, and schedule of expenditures of awards or is this responsibility of the auditor?

A:	Auditor
Q:	What were the fees charged for Federal Single audit and tax preparation fees for the year ended June 30, 2021 and June 30, 2020 audits and IRS Form 990s?
A:	June 30, 2021 \$24,500 & \$1,500 and June 30, 2020 \$23,500 & \$1,500
Q:	ASU 2016-02 Leases will be applicable for the FYE 6/30/2023. Will CSP calculate and record the lease liabilities and right to use asset and related amortizations?
A:	Yes
Q:	On page 9 of the RFP item 7 indicates to provide proposal on a USB Flash Drive in Microsoft Word Format. Would providing the proposal in a pdf format be acceptable?
A:	PDF format is acceptable
Q:	On page 10 of the RFP item 6 indicates the audit fee for last year was \$3 per \$1,000 of audited dollars plus out of pocket costs. Please provide the audit fees paid for the last two audits. Please provide the fees paid for the preparation of the last two IRS Form Should the fee to prepare IRS Form 990 be included in item 6c?
A:	June 30, 2021: \$24,500 June 30, 2020: \$23,500 \$1,500 per year Yes