

CAREERSOURCE POLK'S

# Executive Committee Meeting

THURSDAY, NOVEMBER 17, 2022 | 10:00a – 11:30a



Collaborate. Innovate. Lead.

# CAREERSOURCE POLK EXECUTIVE COMMITTEE MEETING

Hilton Garden Inn – Lakeland

November 17, 2022

10:00 am – 11:30 am



## EXECUTIVE COMMITTEE MEETING AGENDA

**COLLABORATE. INNOVATE. LEAD.**

### **CONFLICT OF INTEREST**

Board and Council members are reminded of conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) Your name and position on the Board, 2) the nature of the conflict and 3) who will gain or lose as a result of the conflict. Please also fill out form 8B prior to the meeting whether you are able to attend the meeting if you have a conflict with any agenda items.

**Quorum:** Chair or Co-Chair and two appointed members present or 2/3 (4) appointed members present.

**Members:** David McCraw, Adil Khan, Gary Clark, Katrina Lunsford, Scott Dimmick, Sherry Sapp

### **CALL TO ORDER, WELCOME, AND INTRODUCTIONS**

David McCraw, Chair

### **PUBLIC COMMENTS**

### **APPROVAL OF MINUTES**

Recommendation: Approve Meeting Minutes – August 11, 2022

### **APPROVAL OF CONSENT AGENDA**

### **OLD BUSINESS**

### **NEW BUSINESS**

#### **Board Chair Report (Chair David McCraw)**

Recommendation: Approve Request for extension as Direct Provider of Services

Recommendation: Approve Request for extension as One-Stop Operator

Report: CSP Investment with GiveWell Statements

Report: Board Member Attendance Compliance Report

Report: PY2022-2023 Internal Control Questionnaire and Assessment

Report: Status Update of CEO Corporate Priorities for 1<sup>st</sup> Quarter

Recommendation: Issue Performance Incentive to CEO for 1<sup>st</sup> Quarter PY2022

#### **Finance/Audit Committee (Committee Chair, Scott Dimmick)**

Recommendation: Approve Audit Report PY2021-2022 year ending June 30, 2022

Recommendation: Approve IRS Form 990 - Return of Organization Exempt from Income Tax

#### **Workforce Performance Council (Council Chair, Sherry Sapp)**

Recommendation: Approval of One-Stop Operator Compliance Report 1<sup>st</sup> Quarter PY2022

Recommendation: Approval of Direct Provider of Services Report 1<sup>st</sup> Quarter PY2022

#### **Youth Development Council (Council Chair, Katrina Lunsford)**

Recommendation: Approve Request to add WIOA Youth to the Individual Training Acct. Policy

#### **President & CEO Report (Stacy Campbell-Domineck)**

#### **Public Comment and Closing Remarks**

### **ADJOURN**

**New Board Member Orientation  
Immediately Following Executive Committee Meeting**