



AGENDA BOARD OF DIRECTORS MEETING

LOCATION: Community Room – 3rd Floor
600 North Broadway | Bartow, Florida 33830
February 15, 2024 | 11:30a – 1:00p

CONFLICT OF INTEREST: Board and Council members are reminded of conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) Your name and position on the Board, 2) the nature of the conflict and 3) who will gain or lose as a result of the conflict. If you have a conflict with any agenda items that require approval, please complete form 8B prior to the meeting, whether or not you are able to attend.

Quorum is established by having one-third of the current membership present. For this meeting, there must be at least 6 (18 x 1/3) members present. In addition, at least 51% must be from the private sector.

CALL TO ORDER, WELCOME, AND INTRODUCTIONS

David McCraw, Chair

PUBLIC COMMENT

APPROVAL OF MINUTES

Recommendation: Approve Board of Directors Meeting Minutes – November 16, 2023

BOARD EDUCATION: Financial Disclosure: New Process (Adil Khan, Immediate Past Chair)

APPROVAL OF CONSENT AGENDA (Pages 25-37)

Report: Summary Budget Variance & Comments for 2nd Quarter of PY2023

Report: Unrestricted Funds Report for 2nd Quarter of PY2023

Report: Related Party Transactions for 2nd Quarter of PY2023

Report: Business Services for 2nd Quarter of PY2023

Report: ITA Provider Expenditure Analysis for 2nd Quarter of PY2023

Report: CareerSource Polk Performance Report Card for 2nd Quarter of PY2023

Report: Customer Traffic/Services Report for 2nd Quarter of PY2023

Report: Customer Concerns for 2nd Quarter of PY2023

Report: Young Leaders Report for 2nd Quarter of PY2023

OLD BUSINESS

NEW BUSINESS

Board Chair Reports & Recommendations

Recommendation: Approve amendments to CareerSource Polk Bylaws

Recommendation: Approve Revisions to System-wide Salary Ranges

Recommendation: Approve CareerSource Polk Updated Schedule of Operations for PY2023-24

Finance/Audit Committee

Recommendation: Approve Budget for 2024 Summer Youth Leadership Training Program

Recommendation: Approve Request to purchase two (2) 12-15 passenger vans

Workforce Performance Council

Recommendation: Approve One-Stop Operator Compliance Report 2nd Quarter PY2023-2024

Recommendation: Approve Direct Provider of Services Report 2nd Quarter PY2023-2024

Recommendation: Approve CNA training to be added to the Demand Occupations List

Youth Development Council

Recommendation: Approve Budget for Summer Youth Leadership Training Program

CEO Update

Partnership with Dwyer Workforce Development

Pilot Project with/ Better Health Better Pay Collaborative / CVS AETNA Health

CareerSource Polk Annual Meeting Planning

Partnership with City of Fort Meade for a multi-purpose community center

Partnership with City of Haines City to deliver CSP Youth Services Oakland Neighborhood Center

Partnership with Polk County Public Schools to manage Summer Internships-Academy Students

ADJOURN